



Application for a residence permit without mvv or change to purpose of stay

www.ind.nl

Read this page and the notes on the following page and the back of this form before you begin completing the application.

From the translation of this form no rights can be derived.

Why this form?

You can use this form to submit an application for a Dutch residence permit. You should only use this form if:

- you do not have/require a valid provisional residence permit (mvv); or
- you currently have an mvv for a particular purpose of stay but wish to apply for residence permit for a different purpose of stay; or
- you wish to change your residence permit for a particular purpose of stay to a residence permit for a different purpose of stay; or
- there has been a change to your personal situation and you need to submit a new application; or
- there has been a change to the situation of your sponsor and you need to submit a new application.

In all other cases, you will not be able to use this form to submit your application. See page 2 of this form to find out which form you should use to submit your application.

Please note! If you plan to stay as a scientific researcher as referred to in Directive 2005/71/EG, you should speak to the education institution that must submit the application on your behalf.

How to complete this form

Complete one form for each person for whom an application is being submitted. The form consists of 20 pages and 16 annexes. On page 6, tick the box next to the purpose of stay that applies to your application for a residence permit. Which annexes you must complete will depend on your situation. This is stated next to the questions as well as in the annexes. Only submit your application after you have completed this form in full and collected together all of the required documents and documentary evidence. You must not submit the application in parts. If your application is incomplete, it will not be possible to assess your application properly. If you do not pay (on time) and you submit an

incomplete application, there may be a delay in the processing of your application. You may only choose one purpose of stay for each application.

If you hold an EC residence permit for long-term residents issued by another Member State or

- you are the spouse; or
- the (registered) partner; or
- the minor child; or
- the adult child who is incapable of supporting himself or herself for health reasons

of the principal applicant and you were permitted to enter the other country as the family member of a long-term resident, then you do not need to complete 3, the Antecedents declaration.

Minor children

If you are the parent or legal representative of a minor child, you can complete this form on his/her behalf. Where the form states 'you' or 'the applicant', this refers to the child. Complete one form for each child. Answer all of the questions on the child's behalf. If the child is aged 12 or over, he or she may sign the form himself or herself. If the child is under 12, you do not need to complete section 3 (the Antecedents Declaration).

Please note! It is possible that the minor child has Dutch citizenship legally and therefore does not require a residence permit. This is possible in the following cases:

- the father of the child was living in the Netherlands at the time of the child's birth and his father or mother lived in the Netherlands when he was born; or
- the mother of the child was living in the Netherlands at the time of the child's birth and her father or mother lived in the Netherlands when she was born. For further information you can visit the immigration/migration desk or the department of Civil Affairs of the municipality in which you live.

Signature of the foreign national (the applicant)

COMPLETE IN CAPITAL LETTERS

I hereby wish to apply for for myself / my child / the child that I legally represent (for the maximum period of validity):

- a first residence permit, or
- a change to the purpose of stay of the residence permit, (combined with an extension of the validity of the residence permit)

I have completed this form truthfully. I am aware that the personal data provided on this form will be processed in implementation of the Aliens Act 2000 and will be passed on to authorities that require this data for this purpose. I will immediately inform the IND in the event of any changes to my situation / my child's situation / the situation of the child that I legally represent that relate to my / his / her right of residence.

Name _____

City/Town _____

Date

Signature _____

I submit this form and (number of
appendices/documents in evidence

TO BE COMPLETED BY THE IND

APPLICATION DATE

STAMP

Notes

Other forms

- Do you hold a valid provisional residence permit and wish to apply for a residence permit with the same purpose of stay? If so you should use the form 'Application for residence permit with mvv'.
- Are you a national of Bulgaria or Romania? Or are you the family member of someone who is a national of an EU/EEA Member State or Switzerland? If so, instead of a regular residence permit, you may, if you wish, apply for proof of lawful residence on the basis of Community Law. You should not use this form for this but rather the form entitled 'Application for verification against Community Law (proof of lawful residence)'.
- If you are an EU citizen or the family member of an EU citizen and you have resided in the Netherlands lawfully for an interrupted period of 5 or more years, you should use the form entitled 'Application for a residence document for long-term residence for EU citizens and their family members'. You can also use this form if you are an EU citizen who, after having worked as an employee or on a self-employed basis, have taken retirement, early or otherwise, are permanently unable to work or have become a cross-border worker.
- If you wish to extend your current residence permit, you should use the form 'Application for extension of residence permit'.
- Subject to certain circumstances, formerly privileged foreign nationals who have remigrated pursuant to Article 8 Remigration Act, and adults (aged 18 years or older) who qualify for readmission as referred to in Article 3.92 of the Aliens Decree, can apply for a permanent regular residence permit. In such cases, use the form entitled 'Application for a regular permanent residence permit' (Aanvraag of wijziging van een verblijfsvergunning regulier voor onbepaalde tijd).
- If you wish to be considered for a residence permit for reasons relating to asylum, then you cannot use this form. You must request asylum at the Ter Apel Application Centre. For further information call 0900 1234561 (€ 0.10 per minute.).

N.B. If you want to stay in the Netherlands for study purposes, the following applies: If you want to follow a higher education course and you do not have a provisional residence permit, then do not use this form, but contact the educational institution. The educational institution must submit the application on your behalf.

Have you being living with your spouse or (registered) partner for three years or more?

Have you held a residence permit for stay with a person who is allowed to stay in the Netherlands indefinitely, or a Dutch citizen, for three years or more? If so, you may be eligible to be considered for a residence permit for continued residence. The main benefit of a residence permit for continued residence is that lengthening its validity is not dependent on you family situation. A residence permit for continued residence is also referred to as an 'independent' residence permit.

How to submit your application

You submit your application by first calling 0900 1234561 (€ 0.10 per minute) in order to make an appointment at the IND desk in your region. You will be told immediately what details you will need to bring along to the appointment. Each person making an application must be present when the application is submitted. You must bring along the originals of all the documents and documentary evidence requested. The IND will verify and make copies of these documents before handing the original documents back to you. The copies will be attached to your application.

IND desks

IND desks are located in Zwolle, Utrecht, Rijswijk, The Hague, Rotterdam, Eindhoven, Den Bosch, Amsterdam and Hoofddorp. You should submit your application to one of these. Visit www.ind.nl to find your nearest regional IND desk.

What happens to your application?

If you have submitted your application at one of the IND desks and have paid the charges for your application (fees), your application will then be assessed by the IND. If your application is incomplete, it will not be possible to assess your application properly. If you do not pay (on time) or you submit an incomplete application, there may be a delay in the processing of your application. By law the IND can, in principle, take six months to make a decision. You will receive written notification once your application has been processed. If your application is granted, you will receive a letter containing information on where you can collect your residence document.

Period of validity of the residence permit

This form is to be used to apply for a residence permit (vvv) for temporary stay. The temporary residence permit will be valid for one year, unless it emerges during this year that you no longer meet the conditions that apply to the purpose of stay that you specified in your application.

You must also use this form if you currently hold a residence permit for study purposes and upon completion of these studies wish to take advantage of the job-seeking period for highly skilled migrants. You will not be permitted to submit an application for a temporary regular residence permit for more than one purpose of stay under any circumstances.

Costs of applying (fees)

A fee is payable when you apply for a residence document. You must pay this fee at the time of submitting your application. The fees depend on which purpose of stay you are applying for. This form does not contain any information on the fees or possible exemption from the payment of fees. If you would like to know what the fee is in advance, visit www.ind.nl or call 0900 1234561 (€ 0.10 per minute). If the assessment of your application reveals that you are not eligible for the residence permit you have applied for, the fee will not be refunded.

New passport photo, signature and passport photo form

If you wish to submit your application you must bring along a new passport photo that has not previously been used, together with your passport. Your passport photo must meet the Dutch passport requirements. You should therefore always have a new passport photo taken by a professional photographer who is familiar with the requirements with regard to passport photos in the Netherlands. If your passport photo does not meet the Dutch passport requirements, it will not be possible to issue you a residence document. It is therefore vital that you bring along a proper passport photo. Attach your new passport photo that has not previously been used to the passport photo form to this form and sign the annex. The passport photo will appear on your residence permit. Each person aged 12 or over must sign the form on submitting the application. This signature will also appear on the residence permit. In addition, each person submitting an application must bring along his or her valid passport, identity card or any other document satisfactorily establishing nationality. A copy will be made of this document and a sticker will be attached to it. The copy will be attached to your application.

1. Personal details of the foreign national (the applicant)

COMPLETE IN BLOCK CAPITALS

Surname as it appears in your passport or on your identity papers

First names

Male Female

Date of birth Place of birth

Country of birth

Nationality

Marital status

Street Number

Postal code City/Town

Telephone number E-mail

Do you already have a V-number?* Yes No * The V-number can be found in previous correspondence from the IND or on your previous residence permit

Personal public service number (BSN) (if known)

Do you hold an EC residence permit for long-term residents issued by another Member State? Yes No

2. Personal details of the sponsor

COMPLETE IN BLOCK CAPITALS

Complete all of the details of the sponsor requested below. The sponsor is the person with whom you will stay or the organisation who will fund your stay in the Netherlands. If, for example, you wish to reside in the Netherlands in order to work or to follow a (preparatory) course of study, fill in the details of the organisation at which you will be working or studying and the relevant contact person.

Surname as it appears in your passport or on your identity papers

First names

Male Female

Date of birth Place of birth

Country of birth

Nationality

Marital status

Street Number

Postal code City/Town

Telephone number Fax

E-mail

Personal public service number (BSN) (if known)

Residence status Dutch nationality Awaiting the outcome of an application for a residence permit
 Privileged Residence permit None

Only complete in the case of work/study

Name of organisation Contact person

3. Antecedents Declaration

COMPLETE IN BLOCK CAPITALS

Please tick the situation below that applies to you. You only need to complete this declaration if you (the applicant) are 12 years old or more. Failure to complete this antecedents declaration truthfully may have consequences with regard to your right of stay.

- I hereby declare that:
 - I have never received a prison sentence or custodial measure in respect of an offence;
 - I have never been sentenced to community service in respect of an offence;
 - I have never been sentenced to an unconditional fine in respect of an offence;
 - I have never accepted a settlement penalty in respect of an offence;
 - a punishment decision has never been imposed on me for committing a crime;
 - I am not currently subject to criminal proceedings in respect of an offence;
 - I have never committed one of the following categories of acts as referred to in Article 1F of the Geneva Convention on Refugees (1951): crimes against peace, war crimes, crimes against humanity, serious non-political crimes (e.g. murder or terrorism), or acts contrary to the purposes and principles of the United Nations (e.g. terrorist acts); and
 - I am aware that I may be refused permission to stay in the Netherlands or my stay may be terminated if I have been found guilty of a crime.
- I am not able to declare the above for the following reasons:

4. Tuberculosis

If you want to be eligible for a residence permit, you must first take a tuberculosis test and, if necessary, undergo treatment. If you apply for a residence permit for the first time, you must prove that you have taken this test by means of the Tuberculosis Examination Referral Form. Several nationalities are exempt from this obligation (see the explanation on the back of this form). Tick the situation below that applies to you. If you - as a foster child or adoption child - have passed a tuberculosis examination in the country of origin and this is evidenced by a recent medical declaration to be submitted along with the application, you do not have to undergo a tuberculosis test.

- I do not have to undergo a tuberculosis test, because I have the nationality of one of the following countries: Australia, Canada, Israel, Japan, Monaco, New Zealand, Surinam, Switzerland, United States of America, the EU/EEA countries
- I do not have to undergo a tuberculosis test, because I have a valid residence permit in an EEA country, an EU country, or Switzerland or an EU residence permit for long-term residents issued by another EU country, or I am a family member of this long-term resident and I have been admitted to the other EU country as a family member of him/her
- I do not have to undergo a tuberculosis test, because I was born in the Netherlands
- I already underwent a tuberculosis test in connection with my first application for a residence permit and my new application concerns continued residence
- I have another nationality and:
 - I already underwent a tuberculosis test in the Netherlands: *You must accompany your application with an original recent Tuberculosis Examination Referral Form. This form proves that you underwent a tuberculosis test, but the form may not be older than 6 months;*
 - I did not yet undergo a tuberculosis test in the Netherlands: *Your application must be accompanied by a signed Declaration of Intent for a Tuberculosis Examination showing that you are prepared to undergo a tuberculosis test. Use the Annexe 'Declaration of Intent for a Tuberculosis Examination' for this purpose. You must then make an appointment for this test. You can make an appointment with the Municipal Health Service (GGD) in the region where are staying (visit www.ggd.nl for more information). Use the Annexe 'Tuberculosis Examination Referral Form' for this purpose.*

The countries that are members of the European Union (EU) are the following: Austria, Belgium, Bulgaria, Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Greece, Germany, Hungary, Ireland, Italy, Latvia, Lithuania, Luxembourg, Malta, the Netherlands, Poland, Portugal, Romania, Slovenia, Slovakia, Spain, Sweden, and the United Kingdom.

The countries that are members of the European Economic Area (EEA) are the following: Liechtenstein, Norway, and Iceland.

5. Exemption from MVV requirement and exceptional situations

You will normally require an authorisation for temporary stay (MVV) to apply for a Dutch residence permit. You apply for an MVV in your country of habitual residence. This is your country of origin or the country where you are authorised to stay for longer than 3 months on the basis of a residence permit. With a valid MVV you can enter the Netherlands and you can apply for a residence permit for the same purpose of stay. In some cases you will not require an MVV. We have listed and explained these situations below. Please read through all of these situations carefully. Please tick the situation below that most applies to you. If your situation is not listed here you will probably require an MVV.

■ I have a valid residence permit

The period of validity of your residence permit is stipulated on your permit. Submit a copy of the front and back of your permit with your application.

■ I am a national of a country that does not have an MVV obligation

Persons who are nationals of one of the following countries do not require an MVV to apply for a residence permit: Australia, Austria, Belgium, Bulgaria, Canada, Cyprus, the Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Iceland, Ireland, Italy, Japan, Latvia, Liechtenstein, Lithuania, Luxembourg, Malta, Monaco, New Zealand, Norway, Poland, Portugal, Romania, Slovakia, Slovenia, South Korea, Spain, Sweden, Switzerland, the United Kingdom, the United States and Vatican City.

■ The period of validity of my residence permit has expired

The period of validity of your residence permit is stipulated on your permit. If you were unable to extend or change your residence permit within 2 years after its expiry, you must explain, in a separate letter, what the reason is. Only if there were circumstances that were outside of your control will you not require an MVV. Attach this letter, together with as much documentary evidence and as many documents as possible to your application, in order to support your story.

■ I am unable to apply for an MVV in my country of residence for health reasons

If you are unable to travel to your country of origin for medical reasons, you do not need to apply for an MVV. You must submit the following documentary evidence as proof of this:

- The Declaration with regard to the Medical Situation of the Foreign National Annex completed in full and signed by your doctor. This declaration must be dated within the last month. You must notify the IND of any changes to your medical situation that may be important in the assessment of your application by means of submitting a new medical declaration.
- The Medical Information Disclosure Consent Form Annex completed in full and signed by you. If the foreign national has more than one treating physician, separate consent must be given in respect of each treating physician. Consent must be granted for both the treating physician in the Netherlands and the treating physician in the country of origin to be approached

■ I am applying for a residence permit for re-entry

A residence permit for re-entry is for former Dutch citizens and foreign nationals who previously held a Dutch residence permit for several years. If you are eligible for a residence permit in the context of re-entry, you are most likely exempt from the MVV requirement. The situations in which you can apply for a residence permit for re-entry are listed below. If there is an exemption from the MVV requirement, this will also be stated.

- You are a former Dutch citizen and were born and raised in the Netherlands (There is no general exemption from the MVV requirement, however it is very possible that you will be exempt, for the most part because you lawfully stayed in the Netherlands for 5 consecutive years before your 19th birthday and you did not move your principal place of residence from the Netherlands during this period. If you would like more information about this situation, please call 0900 12346561 (€ 0.10 per minute)); or

- You are a former Dutch citizen and were born and raised outside the Netherlands (There is no general exemption from the MVV requirement, however it is very possible that you will be exempt from the requirement for other reasons, for example because you are a national of one of the countries for which there is no MVV requirement. If you would like more information about this situation, please call 0900 12346561 (€ 0.10 per minute))

You do not require an MVV in the following situations:

- you are an adult, you resided lawfully in the Netherlands for a period of at least 10 years between the ages of 4 and 19, and you are submitting an application for re-entry before reaching the age of 23;
- you are an adult, or you lawfully resided in the Netherlands for an uninterrupted period of at least 5 years prior to your 19th birthday and the Netherlands is the most appropriate country for you;
- you are a minor, arrangements have been made for you to be taken care of and legally represented in the Netherlands and you have lawfully resided (or resided as a Dutch citizen) in the Netherlands for a period of 10 years since the age of 4;
- you are a minor, arrangements have been made for you to be taken care of and legally represented in the Netherlands and, prior to submitting your application, you lawfully resided (or resided as a Dutch citizen) in the Netherlands for a period of 5 years and the Netherlands is the most appropriate country for you;
- you are a former Dutch national and you renounced your Dutch nationality so that you could take advantage of the provisions under the Repatriation Act [Remigratiewet];
- you are eligible for re-entry based on article 8 of the Remigration Act;
- you are a former Dutch national and you lost your Dutch nationality as this was withdrawn because you did not renounce your original nationality;
- you are a former Dutch national as a result of the fact that you renounced your Dutch nationality as this would otherwise have been revoked because you did not renounce your original nationality;
- you have submitted an application to the District Court in The Hague to establish your Dutch nationality and the Minister of Justice does not consider this application utterly unfounded;
- you have resided outside of the Netherlands as a result of detention or military service.

■ I am staying as the family member of someone who has a privileged status. My family member is himself or herself eligible for a permanent residence permit.

You do not require an MVV if you are staying as the family member of someone who has privileged status and currently have privileged status yourself. This only applies if the family member with whom you are staying submitted his or her application for a permanent residence permit at the same time as you. People who have a privileged status include, for example, employees of a foreign diplomatic or consular post or an international treaty organisation.

■ I have worked on board a Dutch ocean-going vessel or on a mining platform on the Dutch continental shelf for 7 or more years

You do not require an MVV if you can demonstrate that you have worked on board a Dutch ocean-going vessel or on a mining platform on the Dutch continental shelf for 7 or more years. Submit documentary evidence of this with your application.

[Read further on the next page](#)

5. Exemption from MVV requirement and exceptional situations

■ I have Turkish nationality and have lawfully worked in the Netherlands for the last year

If you are Turkish national and have lawfully worked in the Netherlands for the last year, you do not require an MVV on the basis of an international treaty. This treaty only applies if you want to continue working in the Netherlands as an employee and are applying for a residence permit for this purpose.

■ I am the (ex)family member of a Turkish employee and have cohabited with this Turkish employee

If you have lawfully cohabited as the family member of a Turkish employee in the Netherlands for three years, you do not require an MVV on the basis of an international treaty.

■ I have Turkish nationality and wish to work in the Netherlands on a self-employed basis

If you have Turkish nationality and wish to work in the Netherlands on a self-employed basis, the MVV requirement will not be applied to you if you submit a business plan together with your application for work on a self-employed basis. If, when assessing your application, you satisfy all of the conditions of admission for work on a self-employed basis, you will not require an MVV on the basis of an international treaty.

■ I was born in the Netherlands and I am under 12 years of age and I have not moved my principal place of residence outside of the Netherlands

A child of 12 years or under who was born in the Netherlands, does not require an MVV if he or she is living as a family with his or her sponsor (who has also not moved his or her principal place of residence outside of the Netherlands). The parent(s) must be lawfully staying in the Netherlands.

■ I am the victim or witness of/person reporting human trafficking

If you are the victim or witness of/person reporting human trafficking, you must report to the police. After reporting to the police you can receive a residence permit. You are not required to submit a separate application in this case. In this case, you do not require an MVV.

■ I hold an EC residence permit for long-term residents issued by another EU Member State or I am the spouse, the (registered) partner or the minor child of the principle applicant and I was previously admitted to another EU Member State as the family member of a long-term resident

If you hold an EC residence permit for long-term residence in another EU Member State or you are the spouse, the (registered) partner or the minor child of someone who holds an EC residence permit for long-term residence and you formed a family with this person in the other Member State, you do not require an MVV.

■ I am the child of someone who holds an EC residence permit for long-term residence in another EU Member State. I am an adult and I am unmarried. I was admitted to the other Member State as the family member of the long-term resident because I was incapable of supporting myself due to health reasons

If you are the unmarried adult child of someone who holds an EC residence permit for long-term residence and you were admitted to the other Member State as the family member of the long-term resident and you are incapable of supporting yourself due to health reasons, you must submit documentary evidence of this with your application.

■ I cannot leave the Netherlands

If you are unable to leave the Netherlands through circumstances outside your control because you are not in possession of a valid passport, identity card or any other document satisfactorily establishing nationality and you cannot obtain replacement travel documents for valid reasons, you do not require an MVV. You can find the documents and additional documentary evidence required to prove this under 'N. Residence permit in the context of circumstances outside your control' on page 21.

■ I am a minor child and have been a lawful resident of the Netherlands for a period of at least 3 years.

You do not require an MVV in the following cases:

- You are a minor;
- You have been a lawful resident of the Netherlands for a period of at least 3 years;
- You go to school; and
- You intend to stay with a parent who is a lawful resident of the Netherlands.

■ I want to stay with a family member with an asylum residence permit, but my nationality is different from that of this family member

You do not require an MVV in the following cases:

- You are submitting the request for family reunification within three months after your family member who stays in the Netherlands has been granted an asylum residence permit;
- You cannot stay in a country with which you have special ties (e.g. your country of origin).

■ I am unable to leave the Netherlands, because this would be in violation of Article 8 of the European Convention on Human Rights (ECHR)

If you are of the opinion that you cannot leave the Netherlands because the family life that you have in the Netherlands has to be protected by Article 8 of the ECHR. Enclose items of evidence with this application that demonstrate the connection with the family member(s) residing in the Netherlands. You are also required to demonstrate in what way you exercise family life. Also enclose documents showing that you and your family members can pay for living expenses (for example by means of an employment contract, pay slips etc.). If neither you nor your family members have sufficient means of existence, enclose documents showing what you and your family members have done to acquire income, or demonstrate that occupational disability or an exemption from the obligation to seek work applies.

■ Other

You wish to apply for a Dutch residence permit and are not in possession of a valid or correct MVV. Only if there are exceptional individual circumstances may you be able to obtain a residence permit without an MVV. This only applies if you cannot be expected to apply for an MVV in your country of origin or a country of permanent residence outside the Netherlands. Attach a separate letter explaining why this is not possible. Attach this letter, together with as much documentary evidence and as many documents as possible to your application.

6. Purpose of stay in the Netherlands

Please state below the main reason (purpose of stay) for which you are submitting an application for a residence permit. You must tick the most important purpose of stay and follow the instructions given.

with a partner or family member

If you wish to stay with a partner or family member who resides in the Netherlands.

- > Go to **A** on page 8 and follow the instructions with regard to this purpose of stay.

to work as an employee or as a trainee/apprentice

If you wish to work as an employee or as a trainee/apprentice for a business established in the Netherlands.

- > Go to **B** on page 13 and follow the instructions with regard to this purpose of stay.

to work on a self-employed basis

If you wish to pursue an occupation as a self-employed person or run a business in the Netherlands.

- > Go to **C** on page 15 and follow the instructions with regard to this purpose of stay.

to seek employment after completion of your studies as a highly skilled migrant or to start an innovative company and to make use of the job-seeking year

- > Go to **D** on page 15 and follow the instructions with regard to this purpose of stay.

to work on the basis of an international treaty

- > Go to **E** on page 16 and follow the instructions with regard to this purpose of stay.

as the holder of an EC residence permit for long-term residents issued by another EU Member State

If you hold an EC residence permit for long-term residents issued by another EU Member State, you can stay in the Netherlands for the following purposes:

To work as an employee

- > Go to **B** on page 13 and follow the instructions with regard to this purpose of stay.

To work on a self-employed basis

- > Go to **C** on page 15 and follow the instructions with regard to this purpose of stay.

To study

- > Go to **G** on page 17 and follow the instructions with regard to this purpose of stay.

For other reasons (other than work, study or training)

- > Go to **F** on page 16, for the purpose of stay as an economically non-active person and follow the instructions with regard to this purpose of stay.

If none of the abovementioned purposes of stay are appropriate but another purpose on this form is, follow the instructions with regard to that purpose of stay.

to study

- > Go to **G** on page 17 and follow the instructions with regard to this purpose of stay.

for exchange purposes

If you wish to learn about Dutch society and culture via the 'Working Holiday Scheme', the 'Working Holiday Program' or via a private organisation.

- > Go to **H** on page 17 and follow the instructions with regard to this purpose of stay.

as an au pair

If you wish to stay with a host family as an au pair in order to learn about Dutch society and culture.

- > Go to **I** on page 18 and follow the instructions with regard to this purpose of stay.

on religious or ideological grounds

If you wish to stay at a religious or ideological organisation in the Netherlands.

- > Go to **J** on page 18 and follow the instructions with regard to this purpose of stay.

re-entry

If you have previously resided in the Netherlands, as a Dutch citizen or on the basis of a residence permit.

- > Go to **K** on page 19 and follow the instructions with regard to this purpose of stay.

for medical reasons

If you wish to stay in the Netherlands as you need to undergo medical treatment here.

- > Go to **L** on page 21 and follow the instructions with regard to this purpose of stay.

as a victim or witness of/person reporting human trafficking

- > Go to **M** on page 21 and follow the instructions with regard to this purpose of stay.

in the context of circumstances outside your control

- > Go to **N** on page 21 and follow the instructions with regard to this purpose of stay.

continued residence

You will be eligible in the following cases:

- you are a minor child and have had a residence permit for a minimum of 1 year for a stay with parents or adoptive/foster parents;
 - you have held a residence permit in the context of family reunification or family formation, medical treatment, unaccompanied minor foreign national, or because you were unable to leave the Netherlands due to circumstances outside your control, for a minimum of three uninterrupted years prior to applying for continued residence
 - you held a residence permit for a stay with your spouse or (registered) partner prior to applying for continued residence, and your spouse or (registered) partner has died;
 - you held a residence permit for a stay with your spouse or (registered) partner prior to applying for continued residence, and you can demonstrate that you are the victim of domestic violence;
 - you have held a residence permit because you are the victim or witness of/person reporting human trafficking;
 - you have held a residence permit but you cannot leave the Netherlands due to exceptional circumstances.
- > Go to **O** on page 22 and follow the instructions with regard to this purpose of stay.

you cannot leave the Netherlands because you are stateless or for other reasons

If you are not in possession of valid travel documents and you cannot obtain replace travel documents due to circumstances outside your control. In other cases you do not need to submit additional documentary evidence. If the IND has any further questions, you will receive a separate letter following submission of this form. For further information you can call 0900 1234561 (€ 0.10 per minute).

- > Go to **7** on page 23 and follow the instructions with regard to this purpose of stay.

other, due to exceptional and individual circumstances

In a separate letter, explain why you are applying for a residence permit. Attach this letter, together with as much documentary evidence and as many documents as possible to prove these exceptional circumstances to your application. If the IND has any further questions, you will receive a separate letter following submission of this form.

- > Go to **7** on page 23

A Residence permit for a stay with a partner or family member

Please state below the specific reason behind your application for a residence permit and follow the instructions provided. You must tick the main reason. You must not give any other reasons for your stay. If you tick more than one purpose, your request for advice will only be assessed with regard to the first purpose you have ticked.

- **you are married to - or have a registered partnership with - someone (the sponsor) who resides in the Netherlands**

Enclose the following additional items of evidence and documents with your application:

- Proof concerning the income of your sponsor, see the Proof of Income Annex
- An original extract (not a copy) from the Municipal Administration (GBA) that shows the address and family composition of your sponsor, not older than six months;
- A copy of all pages of the identity papers of your sponsor if he or she is a Dutch citizen, or of the front and back of the residence permit or of all pages of the passport in which the residence permit of the sponsor has been entered.

If it concerns a marriage, also submit the following

- A copy of the registration of the marriage in the Municipal Administration (GBA)
- A copy of the marriage certificate (see the notes on 'Foreign documents' and 'Language' on the reverse of this form)

If it concerns a registered partnership, also submit the following

- A copy of the registration of the registered partnership in the Municipal Administration (GBA)
- A copy of the deed of the registered partnership

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- **You are the unmarried partner of someone (your sponsor) who resides in the Netherlands.**

Enclose the following items of evidence and documents with your application:

- Proof concerning the income of your sponsor, see the Proof of Income Annex
- An original extract (not a copy) from the Municipal Administration (GBA) that shows the address and family composition of your sponsor, not older than six months;
- A copy of all pages of the identity papers of your sponsor if he or she is a Dutch citizen, or of the front and back of the residence permit or of all pages of the passport in which the residence permit of the sponsor has been entered.
- The Sponsor Declaration Annex, fully completed and signed by you and your sponsor
- Your unmarried status declaration from your country of origin. (see the notes on 'Foreign documents' and 'Language' on the reverse of this form)
- The unmarried status declaration of your sponsor. The unmarried status declaration has to originate from your sponsor's country of origin, unless your sponsor holds Dutch nationality or a permanent residence permit. (see the notes on 'Foreign documents' and 'Language' on the reverse of this form)
- The Declaration of Relationship Annex, fully completed and signed by you and your sponsor;

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- **you are a minor child (not born in the Netherlands) and reside at the same address as your parent or your legal representative (the sponsor)**

Enclose the following items of evidence and documents with your application:

- Proof concerning the income of your sponsor, see the Proof of Income Annex
- An original extract (not a copy) from the Municipal Administration (GBA) that shows the address and family composition of your sponsor, not older than six months;
- A copy of all pages of the identity papers of your sponsor if he or she is a Dutch citizen, or of the front and back of the residence permit or of all pages of the passport in which the residence permit of the sponsor has been entered.
- Your birth certificate, or - if the family-law relationship between you and your sponsor is not evidenced by your birth certificate - other documents with respect to the family-law relationship (see the notes on 'Foreign documents' and 'Language' on the reverse of this form)
- Documents with respect to the sponsor's parental authority with respect to you (a birth certificate will suffice if you were born during your parents' marriage)

If you are 15 or over, you must also attach

- A Declaration of Unmarried Status Annex, completed in full and signed by you, stating that you are unmarried and do not have a duty of care in respect of your own children or children who are dependent on you

If you are the sponsor's child from a previous relationship, you should also submit

- A signed consent form from the parent remaining in the country of origin concerning your departure from that country (in the case of joint custody)
 - Copies of all of the pages of the identity papers held by the parent remaining in the country of origin
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- **you are a minor child born in the Netherlands and have since resided without interruption at the same address as your parent or your legal representative (the sponsor)**

Enclose the following items of evidence and documents with your application:

- An original extract (not a copy) from the Municipal Administration (GBA) that shows the address and family composition of your sponsor, not older than six months;
- A copy of all pages of the identity papers of your sponsor if he or she is a Dutch citizen, or of the front and back of the residence permit or of all pages of the passport in which the residence permit of the sponsor has been entered.
- Your birth certificate (please note: this concerns a copy of the certificate of the Registry of Births, Deaths and Marriages, which is a different document than the extract from the GBA). If the family-law relationship between you and your sponsor is not evidenced by your birth certificate - then you must submit other documents with respect to the family-law relationship (see the notes on 'Foreign documents' and 'Language' on the reverse of this form)

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Read further on the next page

A Residence permit for a stay with a partner or family member

- **you are married to - or are the (registered) partner of - a person (the sponsor) who holds a EC residence document for long-term residents. This EC residence permit was issued by a different Member State. The sponsor resides lawfully (i.e. holds a Dutch residence permit) in the Netherlands; or**
- **you are the minor child of a person (the sponsor) who holds an EC residence permit for long-term residents, issued by a different Member State, and who resides lawfully (holder of a Dutch residence permit) in the Netherlands**

Enclose the following items of evidence and documents with your application:

- A copy of your residence permit that demonstrates that you were admitted to a different Member State as a family member of the long-term resident (the sponsor)
- Proof that you, together with the long-term resident or otherwise, have had sufficient means of existence for a prolonged period of time and independently, see the Proof of Income Annex.

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- **you are the adult child of a person (the sponsor) who holds an EC residence permit for long-term residents, issued by a different Member State, and who resides lawfully (holder of a Dutch residence permit) in the Netherlands**

Enclose the following items of evidence and documents with your application:

- A copy of your residence permit that demonstrates that you were admitted to a different Member State as a family member of the long-term resident (the sponsor)
- Proof that you, together with the long-term resident or otherwise, have had sufficient means of existence for a prolonged period of time and independently, see the Proof of Income Annex.
- Proof that being left behind in the initial Member State would be disproportionately harsh (items of evidence that show that you are apparently unable to provide for your own living expenses in view of your state of health)

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- **you are related to someone in the Netherlands (the sponsor), but are not the minor child or spouse or (registered) partner of your sponsor, and you reside at the same address as your sponsor**

Enclose the following items of evidence and documents with your application:

- Proof concerning the income of your sponsor, see the Proof of Income Annex
- An original extract (not a copy) from the Municipal Administration (GBA) that shows the address and family composition of your sponsor, not older than six months;
- A copy of all pages of the identity papers of your sponsor if he or she is a Dutch citizen, or of the front and back of the residence permit or of all pages of the passport in which the residence permit of the sponsor has been entered.
- The Sponsor Declaration Annex, fully completed and signed by your sponsor (and possibly his/her spouse or (registered) partner)
- An original Certificate of Non-Impediment Annex, completely filled in and signed by you, which shows that you are unmarried and do not take care of any children you may have or of children that are dependent on you.
- Your unmarried status declaration. This unmarried status declaration has to originate from your country of origin (see the notes on 'Foreign documents' and 'Language' on the reverse of this form)
- Documents relating to your family life with your sponsor before your sponsor moved to the Netherlands (see the notes on 'Foreign documents' and 'Language' on the reverse of this form)
- Documents relating to your family life with your sponsor after your sponsor moved to the Netherlands (see the notes on 'Foreign documents' and 'Language' on the reverse of this form)
- Documents relating to family with whom you stay or can stay in your country of origin (see the notes on 'Foreign documents' and 'Language' on the reverse of this form)
- Documentary evidence of contributions by your sponsor towards your costs of upbringing and living expenses since your sponsor took up residence in the Netherlands (e.g. money deposit receipts or bank statements)
- Proof that it would cause unreasonable hardship if you had to stay behind in the country of origin (e.g. documentary evidence that there are no family members remaining in the country of origin, that you are dependent on the member with whom you wish to stay in the Netherlands and/or that you cannot support yourself independently in the country of origin (see the notes on 'Foreign documents' and 'Language' on the reverse of this form))

If you are an adult child, you must also attach

- Documents regarding the exercising of physical custody of you (e.g. documentary evidence that your sponsor is or has been involved in making important decisions with regard to your care and/or upbringing, including decisions in respect of choice of school, accommodation and social development)

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[Read further on the next page](#)

A Residence permit for a stay with a partner or family member

■ you are the family member of a minor foreign national who holds a temporary asylum residence permit (your sponsor)

You must submit the following additional documents and documentary evidence together with your application:

- Copies of the front and back of your sponsor's residence permit
- Documentary evidence that you are the blood relative of your sponsor in the ascending line and a member of his or her family (father, mother, grandfather, grandmother) (see the notes on 'Foreign documents' and 'Language' on the reverse of this form)

If you have a different nationality to your sponsor, you must also attach

- Proof that you will not be admitted to the country of that other nationality

If you submit your application more than three months after the date on which your sponsor was granted a temporary asylum residence permit, you must also attach

- Proof of your sponsor's income, see the Proof of Income Annex

If your sponsor has now reached the age of 18, you must also attach

- Documentary evidence that a Dutch court has appointed a guardian or mentor due to the fact that your sponsor is suffering from a mental disorder

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■ you are the father or mother of a child (your sponsor) who resides in the Netherlands and you are aged 65 or over and single

You must submit the following additional documents and documentary evidence together with your application:

- Proof of your sponsor's income and that of his or her spouse or (registered) partner, see the Proof of Income Annex
- An original extract (not a copy) from the Municipal Administration showing the address and family composition of your sponsor. This extract must be dated within the last 6 months
- Copies of all of the pages of your sponsor's identity papers if he or she is a Dutch national or of the front and back of his or her residence permit or of all of the pages of the passport in which your sponsor's residence permit has been entered
- The Sponsor Declaration Annex, fully completed and signed by your sponsor (and possibly his/her spouse or (registered) partner)
- Documents regarding your family relationship to the sponsor (e.g. a copy of a marriage booklet, birth certificate or family extract from the register of births, deaths and marriages (see the notes on 'Foreign documents' and 'Language' on the reverse of this form)
- Your spouse's or (registered) partner's divorce certificate or death certificate, or an extract from the population register in the country of origin showing that you are single
- Documents regarding your original family composition (number of children)
- Documents regarding your children's residence data (where they are living)

If you have other children who reside in the Netherlands who act as a guarantor for you, you must also attach

- Proof of their income, see the Proof of Income Annex
- The Guarantor Declaration Annex completed in full and signed by the children who act as guarantor for you
- Copies of all pages of their identity papers if they are Dutch citizens or of the front and back of their residence permit or the all pages of the passport in which the residence permit(s) of the other child(ren) residing in the Netherlands has/have been entered

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■ you are someone's foster child (your sponsor). Your sponsor resides in the Netherlands

Please note! You must be the foster child of your sponsor's family. The person providing residence may only be a grandparent, brother, sister, uncle, or aunt of the foster child.

You must submit the following additional documents and documentary evidence together with your application:

- Proof of your sponsor's income, see the Proof of Income Annex
- An original extract (not a copy) from the Municipal Administration showing the address and family composition of your sponsor. This extract must be dated within the last 6 months
- Copies of all pages of your sponsor's identity papers and those of his or her spouse or (registered) partner (if appropriate) if he or she is a Dutch citizen, or of the front and back of your sponsor's and his or her spouse's or (registered) partner's (if appropriate) residence permit or of all pages of the passport in which your sponsor's and his or her spouse/partner's residence permit has been entered
- A copy of a medical declaration in relation to you, issued in the country of origin (see the notes on 'Foreign documents' and 'Language' on the reverse of this form)
- Evidence showing that your parent(s) or representative(s) consent to your going to live in the Netherlands with the person providing residence. Insofar as this is not required, you must also submit evidence showing that the authorities in the country of origin assent to your stay in the family of the person providing residence (see the notes on 'Foreign documents' and 'Language' on the reverse of this form)
- Documents regarding your family relationship to the sponsor (e.g. a copy of a marriage booklet, birth certificate or family extract from the register of births, deaths and marriages. (see the notes on 'Foreign documents' and 'Language' on the reverse of this form)
- A written explanation of your exceptional circumstances or those of your family members in the country of origin, showing that you cannot be cared for or only be cared for with great difficulty by family members living in the country of origin (see the notes on 'Foreign documents' and 'Language' on the reverse of this form)
- The Guarantor Declaration Annex completed in full and signed by your sponsor

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Read further on the next page

A Residence permit for a stay with a partner or family member

■ you have not yet been adopted, but are going to be adopted into your sponsor's family

You must submit the following additional documents and documentary evidence together with your application:

- An original extract (not a copy) from the Municipal Administration showing the address and family composition of your sponsor. This extract must be dated within the last 6 months
 - Copies of all pages of your sponsor's identity papers and those of his or her spouse or (registered) partner (if appropriate) if he or she is a Dutch citizen, or of the front and back of your sponsor's and his or her spouse's or (registered) partner's (if appropriate) residence permit or of all pages of the passport in which your sponsor's and his or her spouse/partner's residence permit has been entered
 - A copy of the consent in principle issued by the Directorate-General for Prevention, Youth and Sanctions of the Ministry of Justice
 - A copy of the declaration showing that an accredited mediation organisation was used for this purpose. If an accredited mediation organisation was not used for this purpose: a declaration of agreement issued by the Directorate-General for Prevention, Youth and Sanctions of the Ministry of Justice
 - A copy of the official decision issued by the competent authorities in the country of origin (e.g. an official judgment handed down by a court in the country of origin), as well as a translation of this. This must state that you are permitted to be taken into the family and that the authorities in the country of origin have given their consent for you to be adopted by the sponsor (see the notes on 'Foreign documents' and 'Language' on the reverse of this form)
 - Documents stating that your parent(s) are or will be relinquishing you (the abovementioned judgment or a separate official declaration of relinquishment will be accepted as proof of such consent (see the notes on 'Foreign documents' and 'Language' on the reverse of this form))
 - A copy of the declaration with regard to the medical situation, as referred to in the Placement of Foreign Foster Children Act, issued in the country of origin within the last 6 months (see the notes on 'Foreign documents' and 'Language' on the reverse of this form)
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■ you have been adopted by your sponsor's family immediately on the basis of a judgment handed down in adoption proceedings. Your sponsor resides in the Netherlands

You must submit the following additional documents and documentary evidence together with your application:

- An original extract (not a copy) from the Municipal Administration showing the address and family composition of your sponsor. This extract must be dated within the last 6 months
- Copies of all pages of your sponsor's identity papers and those of his or her spouse or (registered) partner (if appropriate) if he or she is a Dutch citizen, or of the front and back of your sponsor's and his or her spouse's or (registered) partner's (if appropriate) residence permit or of all pages of the passport in which your sponsor's and his or her spouse/partner's residence permit has been entered
- A copy of the consent in principle issued by the Directorate-General for Prevention, Youth and Sanctions of the Ministry of Justice
- A copy of the declaration showing that an accredited mediation organisation was used for this purpose. If an accredited mediation organisation was not used for this purpose: a declaration of agreement issued by the Directorate-General for Prevention, Youth and Sanctions of the Ministry of Justice
- A copy of the official decision issued by the competent authorities in the country of origin (e.g. an official judgment handed down by a court in the country of origin), as well as a translation of this (see the notes on 'Foreign documents' and 'Language' on the reverse of this form)
- Documents stating that your parent(s) are or will be relinquishing you (the abovementioned judgment or a separate official declaration of relinquishment will be accepted as proof of such consent (see the notes on 'Foreign documents' and 'Language' on the reverse of this form))
- A copy of the medical certificate about your state of health, as referred to in the Dutch Placement of Foreign Foster Children Act, issued in the country of origin. This certificate may not be older than 6 months (see the notes on 'Foreign documents' and 'Language' on the reverse of this form)

If a decision has been handed down in adoption proceedings, and the decision was reached by an authority in another country that has applied the Hague Adoption Convention, you must also attach

- A declaration of conformity
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Read further on the next page

A Residence permit for a stay with a partner or family member

■ you are the family member of someone who had privileged status (the sponsor) and you are dependent on him/her

You must submit the following additional documents and documentary evidence together with your application:

- Proof of your sponsor's income, see the Proof of Income Annex
- An original declaration from the Ministry of Foreign Affairs showing that you were staying on the basis of privileged status immediately prior to your application and that you are the dependent family member of the sponsor
- A document showing that you are cohabiting with the sponsor
- A document showing that you're are running a household with the sponsor
- Where applicable: evidence of the registration of your marriage or registered partnership in the Municipal Administration
- Copies of all of the pages of your sponsor's identity papers if he or she is a Dutch national or of the front and back of his or her residence permit or of all of the pages of the passport in which your sponsor's residence permit has been entered
- Documents relating to the family relationship:
 - In the case of a spouse: a copy of your marriage certificate
 - In the case of a partner: documents that together demonstrate the existence of a partnership and cohabitation in the country of origin.
 - In the case of a child: a copy of the birth certificate

Note! You may qualify for a permanent residence permit subject to certain circumstances. You will in any case be required to have resided with the sponsor, pursuant to a privileged status as dependent family member, without interruption for 10 years immediately prior to the application. In such cases, use the form entitled 'Application for or amendment of a regular permanent residence permit'.

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■ you are the family member of a non-privileged NATO employee (your sponsor)

You must submit the following additional documents and documentary evidence together with your application:

- An Employer's Declaration Annex (dated within the last 3 months) completed in full and signed by your sponsor's employer
- An original extract (not a copy) from the Municipal Administration showing the address and family composition of your sponsor. This extract must be dated within the last 6 months If your sponsor is not registered in the GBA, you must attach documentary evidence that your sponsor has his or her main residence in the Netherlands
- Copies of all of the pages of your sponsor's identity papers if he or she is a Dutch national or of the front and back of his or her residence permit or of all of the pages of the passport in which your sponsor's residence permit has been entered
- Documentary evidence of your family relationship to the sponsor:
 - In the case of a spouse: the marriage certificate
 - In the case of a child under 21: the birth certificate
 - In the case of blood relatives, or relatives related by marriage (including children over 21): a document showing the family relationship and documentary evidence showing that you are the financial responsibility of the sponsor or the sponsor's spouse
- Documentary evidence that your sponsor has his or her main residence in the Netherlands

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■ you are the family member of someone (the sponsor) who holds a residence permit for medical treatment or medical emergency

You must submit the following additional documentary evidence together with your application:

- An original extract (not a copy) from the Municipal Administration showing the address and family composition of your sponsor. This extract must be dated within the last 6 months
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■ you are visiting a family member (your sponsor) in the Netherlands (for longer than 3 months and a maximum of 6 months)

You must submit the following additional documents and documentary evidence together with your application:

- Proof of your income, see the Proof of Income Annex
If you do not possess sufficient means of existence, your sponsor or another relative in the Netherlands must complete and sign the Guarantor Declaration Annex
 - Proof of your sponsor's income and that of his or her spouse or (registered) partner, see the Proof of Income Annex
 - An original extract (not a copy) from the Municipal Administration showing the address and family composition of your sponsor. This extract must be dated within the last 6 months
 - Copies of all of the pages of your sponsor's identity papers if he or she is a Dutch national or of the front and back of his or her residence permit or of all of the pages of the passport in which your sponsor's residence permit has been entered
 - Documents regarding your family relationship to the sponsor (e.g. a copy of a marriage booklet, birth certificate or family extract from the register of births, deaths and marriages (see the notes on 'Foreign documents' and 'Language' on the reverse of this form)
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B Residence permit to work

Please state below the specific reason behind your application for a residence permit and follow the instructions provided. You must tick the main reason. You must not give any other reasons for your stay. If you tick more than one purpose, your request for advice will only be assessed with regard to the first purpose you have ticked.

■ as an employee

You must submit the following additional documents and documentary evidence together with your application:

- Proof of your income, see the Proof of Income Annex
 - Where required: a copy of your (application for a) work permit (for non EU subjects) (see the notes on the reverse of this form)
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■ if you hold an EC residence permit for long-term residents issued by another EU Member State

You must submit the following additional documents and documentary evidence together with your application:

- A copy of the EC residence permit for long-term residents issued by the other Member State
 - Proof of a health insurance policy taken out in your name
 - A copy of your (application for a) work permit (for non-EU subjects) (see the notes on the reverse of this form)
 - The fully completed and signed Employer's Declaration Annex(s) (no older than 3 months)
 - A copy of the (draft) employment contract which also shows the income
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■ to work as a trainee

You must submit the following additional documents and documentary evidence together with your application:

- Proof of your income throughout your stay as a trainee, see the Proof of Income Annex
- Where required: a copy of your (application for a) work permit (for non EU subjects) (see the notes on the reverse of this form)
- A copy of the trainee contract

If you will be carrying out a traineeship within the context of the 'Young Workers Exchange Program' (YWEP), you must also attach

- Proof that you have Canadian nationality or that you reside in Canada
 - Proof that you were studying at the time of the application, or that you completed your studies no more than 12 months ago
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■ for the purpose of work experience

You must submit the following additional documents and documentary evidence together with your application:

- Proof of your income throughout your stay on work experience, see the Proof of Income Annex
 - A copy of the work experience contract
 - Where required: a copy of your (application for a) work permit (for non-EU subjects) (see the notes on the reverse of this form)
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■ as a guest lecturer or paid scientific researcher

You must submit the following additional documents and documentary evidence together with your application:

- Proof of your income, see the Proof of Income Annex
 - Where required: a copy of your (application for a) work permit (for non EU subjects) (see the notes on the reverse of this form)
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■ as an unpaid scientific researcher

You must submit the following additional documentary evidence together with your application:

- Documentary evidence issued by an individual or organisation issuing a grant or the European Union stating that a grant has been awarded to the foreign national or proof of the foreign national's income, see the Proof of Income Annex
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■ as a spiritual leader or teacher of religious knowledge

You must submit the following additional documents and documentary evidence together with your application:

- Proof of your income, see the Proof of Income Annex
 - Where required: a copy of your (application for a) work permit (for non EU subjects) (see the notes on the reverse of this form)
 - The Declaration of Awareness (Spiritual Leader/Teacher of Religious Knowledge) Annex completed in full and signed by you
 - Information about the community for whom you will be carrying out activities
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■ as cross-border supplier of services

If you (the supplier of services) do not have EU/EEA citizenship, but you live and work in an EU/EEA Member State, and will be temporarily providing services for a Dutch business (recipient) on the instructions of your employer (service provider).

You must submit the following additional documents and documentary evidence together with your application:

- A copy of your residence permit and your work permit showing that you are entitled to reside in the country in which the service provider is established and to carry out work in the employment of the service provider in this country (if you have these documents)
 - A copy of your employment contract (with your employer)
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■ after having worked on board a Dutch ocean-going vessel or on a mining platform on the Dutch continental shelf for 7 or more years

You must submit the following additional documents and documentary evidence together with your application:

- A letter detailing why you wish to come to the Netherlands (in order to work on Dutch soil, for a period or leave, or due to illness or unemployment)
 - Proof of your income, see the Proof of Income Annex
 - Proof of your employment history on board a Dutch ocean-going vessel or on a mining platform on the Dutch continental shelf (e.g. a copy of your seaman's book or employment contract). If there are gaps in the employment history: documents regarding the duration of and reasons for this gap or these gaps and (if applicable): documents regarding any benefits that you may have received
 - Documentary evidence of the social security contributions made in the context of your employment relationship in respect of social security entered into by the Netherlands or for the purpose of social security schemes in the Netherlands
 - An overview of the periods during which you were unemployed or when you were not working on board an ocean-going vessel or on a mining platform on the Dutch continental shelf
 - Insofar as you wish to spend a period of leave in the Netherlands:
 - Documentary evidence that almost all periods of leave were spent in the Netherlands during your employment history
 - Documentary evidence that there will be employment on board a Dutch ocean-going vessel or on a mining platform on the Dutch continental shelf for at least one year, meaning there will be sufficient long-term means of existence
- > Go to **7** on page **23**

B Residence permit to work

■ to spend a period of leave in the Netherlands (only if you are employed on a mining platform on the continental shelf)

You must submit the following additional documents and documentary evidence together with your application:

- A letter from your employer detailing why you require a residence permit for a period of leave in the Netherlands;
 - Documentary evidence that there will be employment on a mining platform on the Dutch continental shelf for at least one year, meaning there will be sufficient, long-term, means of existence, see Proof of Income Annex
- > Go to **7** on page **23**

■ as a director and major shareholder

You must submit the following additional documents and documentary evidence together with your application:

- Proof of your income, see the Proof of Income Annex
 - Where required: a copy of your (application for a) work permit (for non EU subjects) (see the notes on the reverse of this form)
 - Documentary evidence that your employer has registered your current employment contract with the Tax and Customs Administration
 - Proof that your interest in the company is less than 25% and that you receive a salary from a third party (if your interest in the company is greater, you must apply for work on a self-employed basis)
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■ as non-privileged NATO personnel

You must submit the following additional documents and documentary evidence together with your application:

- Proof of your income, see the Proof of Income Annex
 - An original extract (not a copy) from the Municipal Administration showing your address and family composition. This extract must be dated within the last 6 months
 - If you are not registered as non-privileged civilian personnel in the GBA: Documentary evidence that you live in the Netherlands
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C Residence permit to work on a self-employed basis

■ on a self-employed basis (in an economic sense)

You must submit the following additional documents and documentary evidence together with your application:

- Proof of your income, see the Proof of Income Annex
- A copy of a document issued by a competent Dutch authority stating that you are entitled to pursue an occupation or run a business
- A copy of your business plan that includes:
 - Information about you, the entrepreneur (personal details, family and income situation, financial obligations, qualifications and professional experience)
 - Business details (information on the sector in which you will be operating, the start date and place of the business)
 - Legal aspects (the legal form of your company, business name, licences, liability, insurance and delivery conditions)
 - Commercial aspects (a description of the type of business and product, the innovative character of these, a description of the market, the target group and the competition, supported by contracts and references)
 - Management aspects (a description of the organisation of your company and the number of personnel)
 - Financial aspects (investment estimate, financing plan, repayment plan, operating estimate and liquidity forecast)
- A copy of the deed of incorporation showing the authorities and responsibilities of the partners and the profit-sharing arrangement (in the case of a general or limited partnership)

It is your responsibility to support your application by providing as much documentary evidence as possible that your company can make a significant contribution to the Dutch economy. To this end, the following documents can be submitted: copies of diplomas obtained (if the diploma was obtained abroad, the diploma must be recognised by the Netherlands Organisation for International Cooperation in Higher Education [Nederlandse Organisatie voor internationale samenwerking in het hoger onderwijs, Nuffic]. You are responsible for ensuring that this is the case), copies or certificates from (Dutch) degree programmes (degree, doctorate), reference(s) and/or certificates from previous employer(s), employment contract(s) from previous employment relationship(s), contract(s) or references from Dutch (business) partners, turnover figures for the Dutch market. If the foreign national has a company in his or her country of origin, you must also attach the company's deed of incorporation and articles of association.

If you are a self-employed freelancer, you must also attach

- Contract(s) for professional services showing that you will be carrying out work as a freelancer on the basis of contracts

If you hold an EC residence permit for long-term residents issued by another EU Member State, you should also submit

- A copy of the EC residence permit for long-term residents issued by the other Member State
 - Proof of a health insurance policy taken out in your name
 - A copy of your business plan as named above. This business plan does not need to contain descriptions of the innovative character of the company and the product.
- > Go to **7** on page **23**

D Residence permit for graduate seeking employment

Please state below the specific reason behind your application for a residence permit and follow the instructions provided. You must tick the main reason. You must not give any other reasons for your stay. If you tick more than one purpose, your request for advice will only be assessed with regard to the first purpose you have ticked.

■ job-seeking year of a graduate: if you wish to seek employment as a highly skilled migrant within a year after completion of your studies at a Dutch university or college of professional education and want to make use of the job-seeking year

Submit the following additional item of evidence with your application:

- A certified copy of the diploma that shows the date of graduation. This concerns the diploma of a study at an educational institution established in the Netherlands
- > Go to **7** on page **23**

■ Job-seeking year of a highly educated migrant: if you, as a highly educated migrant, wish to seek employment as a highly skilled migrant or start an innovative company within three years after completion of your studies and wish to make use of the job-seeking year. You are required to have graduated as master or doctor or received your PhD from a Dutch university or college of professional education, which is included in the top 150 of the 'Times Higher Education Supplement' list or the 'Jiao Tong Shanghai University' list published in 2007.

Enclose the following items of evidence and documents with your application:

- A certified copy of the diploma that shows the date of graduation or the date you obtained your PhD. This diploma may not be older than three years. If you have a foreign diploma, the diploma and the related list of grades must have been approved by Nuffic;

If you wish to attain points in the points system, also submit (if possible)

- A copy of your employment contract or your Employer's Declaration, if you have previously worked in the Netherlands for six months or longer
 - A copy of the proof of participation in studies followed in the Netherlands, which you attended for six months or longer.
 - A copy of the diploma entitled 'Nederlands als Tweede Taal' (NT2) at A2 level;
 - If you graduated in a non-English speaking country: a copy of a declaration or diploma of a language institute that shows that you speak the English language at level 6 of the International English Language Testing System (IELTS)
 - A copy of a diploma that shows that you (previously) obtained a Bachelor, Master or Doctor degree in a country that is party to the Bologna Declaration. You will be required to have the diploma translated if it has not been drafted in the Dutch, English, French or German language.
- > Go to **7** on page **23**

E Residence permit to work on the basis of an international treaty

Please state below the specific reason behind your application for a residence permit and follow the instructions provided. You must tick the main reason. You must not give any other reasons for your stay. If you tick more than one purpose, your request for advice will only be assessed with regard to the first purpose you have ticked.

- **as an employee within the context of an EU action programme or an International Agreement to which the Netherlands is party, other than the American-Dutch Friendship Treaty, the Turkish Association Convention or the Dutch-German Convention on Establishment**

You must submit the following additional documents and documentary evidence together with your application:

- Documentary evidence that you will be temporarily carrying out paid research or paid work within the context of an EU action programme or International Agreement to which the Netherlands is party
- Proof of your income, see the Proof of Income Annex
- > **Go to 7 on page 23**

- **work as an employee on the basis of the Dutch-German Residency Treaty**

You must submit the following additional documentary evidence together with your application:

- Documentary evidence that you will have sufficient means of existence for the duration of your stay. This can be a declaration signed by you or by a third party
- > **Go to 7 on page 23**

- **work as an employee (key personnel) on the basis of the Dutch-American Residency Treaty**

You must submit the following additional documents and documentary evidence together with your application:

- Proof of your income, see the Proof of Income Annex
- Where required: a copy of your (application for a) work permit (for non EU subjects) (see the notes on the reverse of this form)
- Documentary evidence that you are employed as key personnel
- > **Go to 7 on page 23**

- **work on a self-employed basis on the basis of the Dutch-American Residency Treaty**

You must submit the following additional documents and documentary evidence together with your application:

- A recent, original extract of the registration with the Chamber of Commerce of the company/business
- Documentary evidence showing the business plan
- Documentary evidence showing that you have invested considerable capital into your business or company.
- > **Go to 7 on page 23**

- **work as an employee pursuant to the EC-Turkey 1/80 association decree**

You must submit the following additional documents and documentary evidence together with your application:

- Proof of your income, see the Proof of Income Annex
- Where required: a copy of your (application for a) work permit (for non EU subjects) (see the notes on the reverse of this form)
- Documentary evidence that you have been working for a minimum of 1 year for a business in the Netherlands (this can include a transport business) and that your current employer has a further 1 year of employment for you
- > **Go to 7 on page 23**

F As an economically non-active person with a residence permit as a long-term third-country national in another EU Member State

- **as an economically non-active person with a residence permit as a long-term third-country national in another EU Member State**

You must submit the following additional documents and documentary evidence together with your application:

- A copy of the EC residence permit for long-term residents issued by the other Member State
- Proof of a health insurance policy taken out in your name
- Documentary evidence showing that you possess sufficient independent and sustainable means of existence, such as benefits from the EU Member State in which you hold an EC residence permit for long-term residence (this must concern benefits that you can continue to receive in the Netherlands) or income from previous work outside the Netherlands (such as a salary or (company) pension or money received from early retirement) or income from assets
- > **Go to 7 on page 23**

G Residence permit to undertake secondary or vocational studies

If you wish to follow a course of study at an institution of higher education or a university, you should not use this form, but speak to the education institution.

■ study in secondary or vocational education

You must submit the following additional documents and documentary evidence together with your application:

- Documentary evidence that you have (provisionally) registered with or been admitted to the institution. This must have been issued by the competent authority at the educational institution
- The Declaration of Awareness (Study) Annex completed in full and signed by you
- An original extract (not a copy) from the Municipal Administration showing your address. This extract must be dated within the last 6 months
- A written explanation as to why the Netherlands is the most appropriate country to pursue this course of study and in what sense the course of study would make a positive contribution towards the labour market in the country of origin
- A declaration from the Ministry of Education in your country of origin showing that it would not be possible to pursue the course of study in the country of origin

If you will receive a study grant, you must also attach

- A copy of the document stating that you have been awarded a study grant

If you or a third party (e.g. a private individual or a legal entity) will be (partially) funding the course of study abroad

- A copy of a bank statement relating to a bank account that is jointly or exclusively in your name showing the balance available for the study year; or
- An original declaration from the bank (not a copy) stating the amount that is being transferred to you each month to a bank account that is jointly or exclusively in your name

If a third party (e.g. a private individual or a legal entity) will be funding the course of study in the Netherlands, you must also attach

- A sponsor Declaration Annex completed in full and signed by your financier and his or her spouse or (registered) partner (if appropriate)
- An original extract (not a copy) from the Municipal Administration showing the address and family composition of your financier. This extract must be dated within the last 6 months
- Proof of your financier's income and that of his or her spouse or (registered) partner (if appropriate), see the Proof of Income Annex
- Copies of all pages of your financier's identity papers and those of his or her spouse or (registered) partner (if appropriate) if he or she is a Dutch citizen, or of the front and back of your financier's and his or her spouse's or (registered) partner's (if appropriate) residence permit or of all pages of the passport in which your financier's and his or her spouse/partner's residence permit has been entered

If you hold an EC residence permit for long-term residents issued by another EU Member State, then you may study on a part-time basis. You do not need to complete and sign the Declaration of Awareness (Study) Annex. You should also submit

- A copy of the EC residence permit for long-term residents issued by the other Member State
 - Proof of a health insurance policy taken out in your name
- > Go to **7** on page **23**

H Residence permit for exchange purposes

Please state below the specific reason behind your application for a residence permit and follow the instructions provided. You must tick the main reason. You must not give any other reasons for your stay. If you tick more than one purpose, your request for advice will only be assessed with regard to the first purpose you have ticked.

■ as part of an exchange programme via a private organisation

You must submit the following additional documents and documentary evidence together with your application:

- An original extract (not a copy) from the Municipal Administration showing the address and family composition of your host family. This extract must be dated within the last 6 months
- The sponsor Declaration (Exchange Organisation) Annex completed in full and signed by the private organisation
- The Declaration of Unmarried Status Annex, completed in full and signed by you, stating that you are unmarried and do not have a duty of care in respect of your own children or children who are dependent on you

If you are involved in voluntary work, you must also attach

- A copy of your (application for a) work permit (for non EU subjects) (see the notes on the reverse of this form)
- > Go to **7** on page **23**

■ exchange on the basis of the 'Working Holiday Scheme' or the 'Working Holiday Program'

You must submit the following additional documentary evidence together with your application:

- A copy of your return ticket or documentary evidence that you have sufficient means to purchase a return ticket
- > Go to **7** on page **23**

I Residence permit for stay as an au pair

■ as an au pair

Please note! You must be at least 18, but not yet have reached the age of 26 at the time of submitting an application for a residence permit in the Netherlands.

You must submit the following additional documents and documentary evidence together with your application:

- Copies of all of the pages of your host family's identity papers (the sponsor) if he or she is a Dutch national or of the front and back of the residence permit or of all of the pages of the passport in which your host family's residence permit has been entered
 - An original extract (not a copy) from the Municipal Administration showing the address and family composition of your host family (the sponsor). This extract must be dated within the last 6 months
 - The Declaration of Unmarried Status Annex, completed in full and signed by you, stating that you are unmarried and do not have a duty of care in respect of your own children or children who are dependent on you
 - The Declaration of Awareness (Au Pair) Annex completed in full and signed by your host family
 - The Agreement between Au Pair and Host Family Annex completed in full and signed by your host family
 - The sponsor Annex completed in full and signed by the host family
 - A description of how you will learn about Dutch society and culture
 - Proof of your host family's income, see the Proof of Income Annex The host family's income must meet the minimum applicable amounts applicable to host families, this includes the legal minimum for single persons under the age of 21
- > Go to **7** on page **23**

J Residence permit for stay at a religious or ideological organisation

■ on religious or ideological grounds

The convent/monastery or the religious or ideological organisation should submit the following additional documents or documentary evidence with the application:

- A written explanation of the need for the foreign national's stay at a religious or ideological organisation
- Written documentary evidence showing that the foreign national was already part of the religious or ideological organisation at the time of the application
- A detailed description of the activities that the foreign national will carry out for or as a result of the religious or ideological organisation
- A written statement of the resources that will be used to fund the foreign national's stay (what provisions will the foreign national receive at the organisation's expense)
- The Declaration of awareness and sponsor declaration (religious and ideological organisations) completed in full and signed by the organisation
- The Declaration of Awareness of transitional scheme for religious or ideological grounds Annex completed in full and signed
- Documentary evidence demonstrating that the organisation or convent/monastery is in possession of sufficient financial resources and can support you during your stay

If the stay is intended to be with an organisation other than:

- de Stichting Jeugd met een Opdracht, Heerde; or
- de Kerk van Jezus Christus van de Heiligen der Laatste Dagen, Dordrecht; or
- Centraal Missie Commissariaat, The Hague; or
- de Syrisch Orthodoxe Kerk, Losser; or
- Stichting Congregatie FIC, Maastricht; or
- Maharishi European Research University/Maharishi Vedic University, Vlodrop; or
- Stichting International Buddhist Progress Society Holland, Amsterdam; or
- at a private convent/monastery,

then the religious or ideological organisation or convent must submit the following additional information:

- Documentary evidence showing that a foreign national has been accommodated at the intended organisation on religious or ideological grounds at some point within the five years prior to this regulation entering into force (8 January 2004) This does not include accommodation provided on study or employment grounds.

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Please state below the specific reason behind your application for a residence permit and follow the instructions provided. You must tick the main reason. You must not give any other reasons for your stay. If you tick more than one purpose, your request for advice will only be assessed with regard to the first purpose you have ticked.

you are a former Dutch national and you were born and raised in the Netherlands

You must submit the following additional documentary evidence together with your application:

- Information and documentation relating to the duration and nature of your earlier stay in the Netherlands;
- > **Go to 7 on page 23**

you are a minor, arrangements have been made for you to be taken care of and legally represented in the Netherlands and you have lawfully resided (or resided as a Dutch citizen) in the Netherlands for a period of 10 years since the age of 4

You must submit the following additional documents and documentary evidence together with your application:

- Information and documentation relating to the duration and nature of your earlier stay in the Netherlands;
- Information and documentation stating that arrangements have been made for you to be taken care of and legally represented in the Netherlands
- > **Go to 7 on page 23**

you are a minor, arrangements have been made for you to be taken care of and legally represented in the Netherlands and, prior to submitting your application, you lawfully resided (or resided as a Dutch citizen) in the Netherlands for a period of 5 years and the Netherlands is the most appropriate country for you

You must submit the following additional documents and documentary evidence together with your application:

- Information and documentation relating to the duration and nature of your earlier stay in the Netherlands;
- Information and documentation stating that arrangements have been made for you to be taken care of and legally represented in the Netherlands

Please note! With regard to the assessment as to whether the Netherlands is the most appropriate country for you, it is important that your ties to the Netherlands are stronger than those to your country of origin. The following factors may be taken into account in this assessment:

- reason for remigration;
- duration of the stay in the Netherlands and of that in the country of origin;
- schooling pursued in the Netherlands and abroad;
- work experience gained in the Netherlands and abroad;
- knowledge of the Dutch language.

You must submit as much information as possible in this regard together with your application.

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you are a former Dutch national and you renounced your Dutch nationality so that you could take advantage of the provisions under the Repatriation Act [Remigratiewet] (your situation prior to remigration)

You must submit the following additional documents and documentary evidence together with your application:

- A declaration from the National Insurance Institute stating that your request for remigration facilities will, in principle, be resolved positively, providing that you renounce your Dutch nationality.
- A declaration of your surrender of Dutch nationality.
- A declaration from the civil affairs official, that your declaration of your surrender of Dutch nationality was received.
- > **Go to 7 on page 23**

you qualify for return pursuant to Article 8 of the Remigration Act (your situation after remigration)

If you, immediately prior to your remigration from the Netherlands:

- resided in the Netherlands for an uninterrupted period of at least three years while holding a temporary residence permit; or
- resided in the Netherlands, while holding a valid residence permit, as the minor child of a person who qualifies pursuant to the Remigration Act for readmission, to the extent you both remigrated from the Netherlands at the same time and simultaneously submit an application for readmission; or
- resided in the Netherlands, while holding a valid residence permit, as the minor child of a person lawfully residing in the Netherlands, you remigrated from the Netherlands with this person pursuant to Article 8 of the Remigration Act and you reached the age of adulthood within a year after remigration and within that year submit an application for readmission.

Enclose the following items of evidence and documents with your application:

- A copy of the decision of the Social Insurance Bank (SVB), which states the right to the basic provisions or the granting of remigration provisions and the departure date.
- A copy of the annex to the SVB decision, which shows the commencement date of the previously granted residence permit for a non-temporary purpose and the uninterrupted duration of your previous stay in the Netherlands

Note! You may qualify for a permanent residence permit subject to certain circumstances (if you resided in the Netherlands, immediately prior to your remigration as a Dutch citizen, as holder of a permanent residence permit or if you, during an uninterrupted period of at least five years, held a temporary residence permit). In such cases, use the form entitled 'Application for or amendment of a regular permanent residence permit'

> **Go to 7 on page 23**

you have resided outside of the Netherlands as a result of detention or military service

You must submit the following additional documents and documentary evidence together with your application:

- Copies of the front and back of your residence permit
- Information and documentation regarding your detention abroad and the termination of this, or regarding the fulfilment and termination of your military service
- > **Go to 7 on page 23**

you have submitted a request for the determination of your Dutch citizenship to the court in The Hague

You must submit the following additional documentary evidence together with your application:

- A full copy of your request to the court for the determination of your Dutch citizenship (ex. Art. 17 RWN).
- > **Go to 7 on page 23**

K Residence permit for re-entry

■ you are a former Dutch national and you lost your Dutch nationality as this was withdrawn because you did not renounce your original nationality

You must submit the following additional documents and documentary evidence together with your application:

- Documentation relating to the duration and nature of your earlier stay in the Netherlands
- A copy of your notification of naturalisation
- Letters in which the ministry of Justice notified you of the requirement to renounce your original nationality
- A copy of the document showing your Dutch citizenship was revoked

Note! You may qualify for a permanent residence permit subject to certain circumstances (if you resided lawfully in the Netherlands, without interruption, for a period of 5 years at the time you acquired Dutch citizenship). In such cases, use the form entitled 'Application for or amendment of a regular permanent residence permit'.

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■ you are a former Dutch national as a result of the fact that you renounced your Dutch nationality as this would otherwise have been revoked because you did not renounce your original nationality

You must submit the following additional documents and documentary evidence together with your application:

- Information and documentation relating to the duration and nature of your earlier stay in the Netherlands
- A copy of your notification of naturalisation
- Letters in which the ministry of Justice notified you of the requirement to renounce your original nationality
- An original extract (not a copy) from the Municipal Administration [gemeentelijke basisadministratie, GBA] showing the date on which you renounced your Dutch nationality

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■ you are a former Dutch national, aged 18 or over, you reside in a country other than that of which you are a citizen and you have special ties with the Netherlands

You must submit the following additional documents and documentary evidence together with your application:

- Information and documentation relating to the duration and nature of your earlier stay in the Netherlands
- Information and documentation showing that you reside in a country other than that of which you hold nationality
- Information and documentation stating that you received at least half of your of your primary education in the Netherlands, the Netherlands Antilles or Aruba or whilst a minor, took an educational course that was focused upon the Netherlands to a greater extent than was customary at that time, or have acquired close connections with the Netherlands as a result of other circumstances, such as upbringing, social position and/or employment

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L Residence permit for medical reasons

Please state below the specific reason behind your application for a residence permit and follow the instructions provided. You must tick the main reason. You must not give any other reasons for your stay. If you tick more than one purpose, your request for advice will only be assessed with regard to the first purpose you have ticked.

■ for medical treatment

You must submit the following additional documents and documentary evidence together with your application:

- The Declaration with regard to the Medical Situation of the Foreign National Annex completed in full and signed by your doctor. This declaration must be dated within the last month. You must notify the IND of any changes to your medical situation that may be important in the assessment of your application by means of submitting a new medical declaration. In the event of more than one doctor being involved, each doctor must submit an individually completed and signed annex
- The Medical Information Disclosure Consent Form Annex completed in full and signed by you. If there is more than one treating doctor, separate consent must be given in respect of each treating doctor. This is applicable to both the treating doctor in the Netherlands and the treating doctor in the country of origin to be approached
- Proof of insurance in respect of any medical costs to be incurred in the Netherlands or another document showing that arrangements have been made with regard to the funding of the costs of the medical treatment
- A written explanation as to why the Netherlands is the most appropriate country for you to undergo the medical treatment in question. Attach as much documentary evidence as possible to the application

If you are a national of Surinam, you should also submit

- a copy of a visa issued on medical indication
- > Go to **7** on page **23**

■ for medical emergency. This if you are suffering from a serious disorder which current medical scientific opinion shows will lead to death, disability or another form of serious psychological or physical damage if not treated in the short term

You must submit the following additional documents and documentary evidence together with your application:

- The Declaration with regard to the Medical Situation of the Foreign National Annex completed in full and signed by your doctor. This declaration must be dated within the last month. You must notify the IND of any changes to your medical situation that may be important in the assessment of your application by means of submitting a new medical declaration. In the event of more than one doctor being involved, each doctor must submit an individually completed and signed annex
- The Medical Information Disclosure Consent Form Annex completed in full and signed by you. If the you have more than one treating doctor, separate consent must be given in respect of each treating doctor. This is applicable to both the treating doctor in the Netherlands and the treating doctor in the country of origin to be approached
- > Go to **7** on page **23**

M Residence permit as a victim or witness of/person reporting human trafficking

■ as a victim or witness of/person reporting human trafficking

Take this application form to the police and report the human trafficking, or lend your assistance to tracing and pursuing instances of human trafficking. The police will assist you further with applying for the residence permit. If you submit this application without having reported to the police or without having lent your assistance, your application will not be processed.

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N Residence permit in the context of circumstances outside your control

■ in the context of circumstances outside your control

You must submit the following additional documents and documentary evidence together with your application:

- Documents stating that you have attempted to leave the Netherlands yourself, but that this has been unsuccessful. You must be able to demonstrate that you have approached the diplomatic representation of your country, or another country in which you previously had residence and/or countries to which it can be assumed you would be granted access, and that your request for issuance of new travel documents was not granted. Here you could consider, for example, declarations from relevant authorities stating that you have approached these diplomatic representations and that show your request for issuance of new travel documents was not granted.
- Documents stating that you have approached the International Organisation for Migration for help with facilitating your departure, and that this organisation informed you that they are unable to assist with making your departure possible on account of you being unable to obtain travel documents, and that this organisation is able to help with facilitating your departure when you are in possession of travel documents.
- Documents stating that you have approached the Repatriation and Departure Service requesting that you submit an application together for a replacement travel document (laissez passer). The Repatriation and Departure Service is also prepared to assist you when receiving the necessary travel documents at one or more diplomatic representations.

- > Go to **7** on page **23**

O Residence permit for continued residence

Please state below the specific reason behind your application for a residence permit and follow the instructions provided. You must tick the main reason. You must not give any other reasons for your stay. If you tick more than one purpose, your request for advice will only be assessed with regard to the first purpose you have ticked.

pursuant to Art. 7 of the EC-Turkey 1/80 association decree
You must submit the following additional documents and documentary evidence together with your application:

- Documentary evidence that the principal applicant has been a Turkish employee throughout the three years that you have cohabited with him
- Proof of a health insurance policy taken out in your name
- An original historical extract (not a copy) from the Municipal Administration showing your address and family composition. This extract must be dated within the last 6 months

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after 3 years of residence with a spouse or (registered) partner; or

after 3 years of residence as adult child with a parent; or

after 3 years of residence as a parent with a child; or

Enclose the following items of evidence and documents with your application:

- The Declaration of Circumstances Annex fully completed and signed by you
- Proof of insurance taken out in your name
- An original extract (not a copy) from the Municipal Administration (GBA) that shows your address and family composition, not older than six months
- The Civic Integration Requirement Annex (continued residence after three years concerning family reunification or formation) fully completed and signed by you

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after living in the Netherlands as the minor child with a parent or adoptive/foster parent for one year or more; or

after living in the Netherlands as an unaccompanied minor foreign national for three years or more; or

after living in the Netherlands for three years or more because you cannot leave the Netherlands due to circumstances outside your control

You must submit the following additional documents and documentary evidence together with your application:

- The Declaration of Circumstances Annex completed in full and signed by you
- Proof of a health insurance policy taken out in your name
- An original extract (not a copy) from the Municipal Administration showing your address and family composition. This extract must be dated within the last 6 months

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marriage, (registered) partnership: compelling reasons of a humanitarian nature; or

residency with partner: compelling reasons of a humanitarian nature

You must submit the following additional documents and documentary evidence together with your application:

- The Declaration of Circumstances Annex completed in full and signed by you
- Proof of a health insurance policy taken out in your name
- An original extract (not a copy) from the Municipal Administration showing your address and family composition. This extract must be dated within the last 6 months
- Documentary evidence stating that compelling reasons of a humanitarian nature exist

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marriage, (registered) partnership: after the death of your spouse or (registered) partner; or

minor child after the death of a parent or adoptive/foster parent; or

adult child after death of parent

You must submit the following additional documents and documentary evidence together with your application:

- The Declaration of Circumstances Annex completed in full and signed by you
- Proof of a health insurance policy taken out in your name
- An original extract (not a copy) from the Municipal Administration showing your address and family composition. This extract must be dated within the last 6 months
- Your (married/registered) partner's death certificate or that of your parent or your adoptive/foster parent

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victim of domestic violence

You must submit the following additional documents and documentary evidence together with your application:

- Proof of a health insurance policy taken out in your name
- Documentary evidence that there has been demonstrable domestic violence:
 - a copy of the official record of the report to the police and the declaration from a designated doctor; or
 - a declaration from the Public Prosecutor or the Commissioner of Police stating that official inquiries have been made with the offender and the declaration from a designated doctor

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medical treatment

You must submit the following additional documents and documentary evidence together with your application:

- Proof of a health insurance policy taken out in your name
- The Declaration of Circumstances Annex completed in full and signed by you
- The Declaration with regard to the Medical Situation of the Foreign National Annex completed in full and signed by your doctor. This declaration must be dated within the last month. You must notify the IND of any changes to your medical situation that may be important in the assessment of your application by means of submitting a new medical declaration. In the event of more than one doctor being involved, each doctor must submit an individually completed and signed annex
- The Medical Information Disclosure Consent Form Annex completed in full and signed by you. If there is more than one treating doctor, separate consent must be given in respect of each treating doctor. This is applicable to both the treating doctor in the Netherlands and the treating doctor in the country of origin to be approached
- Documentary evidence state that arrangements have been made to ensure sufficient funding of the medical costs to be incurred in the Netherlands
- A written explanation as to why the Netherlands is the most appropriate country for you to undergo the medical treatment in question.

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Read further on the next page

O Residence permit for continued residence

■ as a victim or witness of/person reporting human trafficking

If you have been the victim of human trafficking, you should submit the following additional documentary evidence with your application:

- A copy of the court ruling following your report of human trafficking and your assistance in tracing and pursuing human trafficking and for which the offender has been convicted (a conviction based on one of the other offences in the case is also relevant providing that human trafficking forms part of the charge); or
- A copy of the court ruling following your report of human trafficking and your assistance in tracing and pursuing human trafficking and for which the offender has not been convicted (a conviction based on one of the other offences in the case is also relevant providing that human trafficking forms part of the charge), but the ruling reads otherwise; and if you have been in possession of a residence permit pursuant to the B9 regulation for less than three years, additional documentary evidence stating that you cannot return to the country of origin (e.g. because of retaliation) or documentary evidence stating that there are compelling reasons of a humanitarian nature that, in your opinion, serve as reason for continued residence (e.g. psychological problems, for which you are receiving treatment in the Netherlands or children in your care who were born in the Netherlands or are being educated in the Netherlands)

- If you have held a residence permit pursuant to the B9 regulation for 3 years or more and criminal investigations are still taking place, a copy of the declaration from the police or the Public Prosecutor that the case is still continuing.

If your report to the police or your assistance in tracing and pursuing human trafficking has led to a court decision not to prosecute, you should also submit

- Documentary evidence stating that you cannot return to the country of origin (e.g. because of retaliation) or documentary evidence stating that there are compelling reasons of a humanitarian nature that, in your opinion, serve as reason for continued residence (e.g. psychological problems for which you are receiving treatment in the Netherlands or children in your care who were born in the Netherlands or are being educated in the Netherlands)

If you are the witness of/person reporting human trafficking, you should submit the following additional documentary evidence with your application:

- A copy of the conviction following on from your report of human trafficking;
 - Documentary evidence stating that you cannot return to your country of origin due to the risk of reprisals
- > *Go to 7 on page 23*

7. Submitting your application

- > Attach your recent colour passport photo (taken within the last 6 months) to the appendix Passport Photo Form to this form, and sign the appendix.
- > Check that you have completed the form in full.
- > Attach all appendices, documents and documentary evidence requested to your application.
- > Now sign the front of this form.
- > You must first call 0900 1234561 (€ 0.10 per minute) to make an appointment to visit the IND desk in your region. If you have downloaded the form from www.ind.nl, you will also need to make an appointment. Once you have made an appointment, you can submit the application at the IND desk.

Nederlandse versie

Dit aanvraagformulier is ook verkrijgbaar in het Nederlands. Bel met 0900 1234561 (€ 0.10 p.m.). Vanuit het buitenland belt u +31 20 8893045. Of kijk op: www.ind.nl om dit formulier aan te vragen of te downloaden.

Foreign documents

Official foreign documents with regard to persons, that are requested for submission with your application, must be legalised or must have an Apostille stamp attached by the competent authorities in the country of origin. This includes documents such as birth certificates, unmarried status declarations (issued within the last 6 months), marriage certificates, court decisions in respect of adoption and guardianship. This may take some time. You should therefore start to make arrangements for the relevant documents to be legalised or have an Apostille stamp attached in the country of origin several months before you plan to submit your application. If the documents were legalised or apostilled after 15 May 2006, you should also enclose a copy of the questionnaire drawn up by the Dutch Embassy or Consulate. For further information about the legalisation or Apostille requirements for documents of specific countries and exceptions to these requirements, please call the Ministry of Foreign Affairs on telephone number +31 (0)70 3485901, or visit: www.minbuza.nl/en/welcome

Language of the documents to be enclosed

All documents must be drawn up in the Dutch, English, French or German language. If this is not the case, you must have the documents translated by a translator sworn in by a Court, and submit the translation and the documents together with your request for advice at the IND desk. If you do not have the documents translated in the Netherlands by a translator sworn in by a Dutch Court, but you have done this abroad, the translation will also have to be legalised.

Tuberculosis

If you want to be eligible for a residence permit, you must first take a tuberculosis test and, if necessary, undergo treatment. You must prove this with an original recent Tuberculosis Examination Referral Form filled in and signed by the Dutch Municipal Health Service (GGD) if you apply for a residence permit for the first time. This obligation does not apply to foreign nationals who have the nationality of an EU/EEA country, Australia, Canada, Israel, Japan, Monaco, New Zealand, Surinam, United States of America, and Switzerland. You are also not obliged to undergo a TB test if you have one of the following documents:

- a valid residence permit in an EEA country;
- a valid residence permit in an EU country or Switzerland;
- An EC residence permit for long-term residents issued by another EU country or if you are his or her family member and you were admitted to another EU country as a family member of the long-term resident.

Work permit (for non EU subjects) (twv)

A twv is often required in order to work as an employee. For further information on the twv, visit the website of UWV WERKbedrijf (which is the work placement division of the Netherlands Employees Insurance Agency) at www.werk.nl.

Personal Data Protection Act

The Personal Data Protection Act requires the IND to inform you that the IND is the organisation that processes the details of your application. The IND does this to determine whether you are eligible for a residence document. The Minister of Justice is responsible for this. If you have any questions regarding the data processing practices please send these in writing to the IND, postbus 1200, 2280 CE Rijswijk. You can also send a request for an overview of information about you that is held on file to this address. Further to this request, you can ask to have your personal data changed, removed or blocked.

Further information

For further information regarding this application form or regarding your situation please call the IND. The IND can be contacted on 0900 1234561 (€ 0.10 per minute) on working days between 9.00 a.m. and 5.00 p.m. From countries other than the Netherlands please dial +31 20 889 3045, or visit: www.ind.nl
You can also visit one of the IND desks in person. If you would like to know where your closest IND desk is located, please visit www.ind.nl or call 0900 1234561 (€0.10 per minute).

This list indicates what documentary evidence is required by the IND as proof of income in order to assess your application.

The application form states the person for whom you need to enclose proof of income with your application. This is usually you (the sponsor) and your (registered) partner. The documents can be copies, unless stated otherwise.

Please note! The IND may verify the accuracy of any information that you provide with regard to income, employment and benefits with another government agency (e.g. the Netherlands Employees Insurance Agency or the Tax and Customs Administration).

- If you or your (registered) partner have/has an employment contract that is valid for a minimum of 1 year from the time that the application is submitted; or
- If you (the foreign national) will be working as an employee (within the context of an EU action programme or an International Agreement to which the Netherlands is party)
 - Your current employment contract(s)
 - The fully completed and signed Employer's Declaration Annex(s) (no older than 3 months)
 - Documentary evidence that your employer has registered your current employment contract with the competent authority in connection with the payment of social security contributions and taxes (you should ask your employer about this, rather than the Tax and Customs Administration or the UWV)
 - Pay slips over the past 3 months
- Only if you earn structurally more than is apparent from your employment agreement (e.g. because of overtime)**
 - Pay slips over the past 12 months
- If you or your (registered) partner have/has an employment contract that is valid for less than 1 year from the time that the application is submitted
 - Your current employment contract(s), showing that you will be working for at least the next 6 months
 - The fully completed and signed Employer's Declaration Annex(s) (no older than 3 months)
 - Documentary evidence that your employer has registered your current employment contract with the competent authority in connection with the payment of social security contributions and taxes (you should ask your employer about this, rather than the Tax and Customs Administration or the UWV)
 - For the past 3 years:
 - all salary breakdowns; and
 - all annual income statements; and
 - all employment and temporary employment contract(s); and
 - award decision(s) and benefit slip(s)
- If you or your (registered) partner work/works as a temporary employment agency worker or on the basis of an on-call contract, minimum terms contract, seasonal employment contract, 'zero hours' contract or another agreement involving postponed duty to perform
 - Your current (temporary) employment contract(s), showing that you will be working for at least the next 6 months
 - The fully completed and signed Employer's Declaration Annex(s) (no older than 3 months)
 - Documentary evidence that your employer has registered your current employment contract with the competent authority in connection with the payment of social security contributions and taxes (you should ask your employer about this, rather than the Tax and Customs Administration or the UWV)
 - For the past 3 years:
 - all salary breakdowns; and
 - all annual income statements; and
 - all employment and temporary employment contract(s); and
 - award decision(s) and benefit slip(s)
- If you are an unpaid scientific researcher
 - If you are receiving sponsorship funding: documentary evidence of how much money you are receiving and the duration of the sponsorship agreement; or
 - If you are receiving regular payments in order to fund your stay in the Netherlands: documentary evidence of these payments; or
 - If you are in paid employment abroad: a copy of your employment contract with your current employer abroad
- If you or your (registered) partner receive/receives (additional) benefits
 - If you or your (registered) partner receive/receives (additional) benefits (e.g. unemployment benefit, sickness benefit, old-age pension, surviving dependant's benefit or disability benefit).**
 - The letter from the benefits agency stating that you are entitled to benefit
 - Your most recent benefit slip
 - If you or your (registered) partner receive/receives invalidity benefit, self-employed persons invalidity benefit or young person's invalidity benefit**
 - The award decision showing that you are unable to work (and to what extent)
 - Your most recent benefit slip (dated no less than one year after the award decision)
 - A letter from the benefits agency stating the date of retesting
 - If you or your (registered) partner have/has received invalidity benefit since 1 January 2006 on the basis of the Work and Income Act**
 - The award decision showing that you are unable to work (and to what extent)
 - Your most recent benefit slip
 - If you or your (registered) partner are/is permanently unable to work and not in receipt of any benefit under the WAO, WIA, WAZ or Wajong.**
 - A declaration from the Municipal Medical and Health Service/ Municipal Health Service, company doctor or medical examiner, showing that you are 100% unable to work, when you became unable to work and how long you are expected to be unable to work
 - If you or your (registered) partner receive/receives social assistance benefit, and you or your partner are/is permanently unable to resume work**
 - All award decisions from the last 5 years, as well as any correspondence during the last 5 years with the mayor and aldermen with regard to exemption from the obligation to seek work, and documentary evidence stating that a resumption of work cannot be expected within a reasonable period
- If you or your (registered) partner work/works on a self-employed basis
 - The Declaration of Income (Independent Entrepreneur) Annex, completed in full and signed by you and a registered accountant (e.g. a chartered accountant, an accountant, an accounting consultant, a tax advisor from the Dutch Federation of Tax Advisors [Federatie Belastingadviseur] or the Netherlands Tax Consultants Association) or an accountant with a BECON number from the Tax and Customs Administration, together with the annexes requested
 - A recent, original extract of the registration with the Chamber of Commerce of the company/business
- If you or your (registered) partner are/is the director and principle shareholder
 - The official documents showing the size of your interest in the company (ownership percentage)
 - A copy of your employment contract (or contracts, if you have more than one job)
 - An original, fully completed Employer's Declaration Annex, bearing the date and signature of your employer and company stamp (no older than 3 months)
 - Information about the 3 months prior to the date of your application showing that you received a monthly salary (salary slips, bank statements)
 - Proof that the wage tax that withheld by the company was paid to the Tax and Customs Administration (bank statement)

If you have more than one employer, please copy this annex yourself. 1 copy must be completed and signed for each employer.
The application form states when and whose employer's declaration annex you need to submit with your application.

Please note! The IND may verify the accuracy of any information that you provide with regard to income, employment and benefits with another government agency (e.g. the Netherlands Employees Insurance Agency or the Tax and Customs Administration).

Employee's personal details

Surname as stated in passport or identity card _____

First names _____

Male Female

Street _____ Number

Postcode City/Town _____

Personal public service number (BSN)

Date of birth Place of birth _____

Country of origin _____

Nationality _____

Details of company/institution

Name _____ Wage tax and social security contributions number

Street _____ Number

Postcode City/Town _____

Details of employment

Position of the employee _____ Employment commencement date

Please indicate the nature of the employment (tick as applicable)

fixed employment indefinite period definite period from to

on-call contract indefinite period definite period from to

ongoing temporary work indefinite period definite period from to

Is the employee entitled to continued payment of salary during the term of the contract if there is no work available? No Yes

Probationary period no yes, until Hours per week (contractual) Hours per week (actual)

Gross salary excluding holiday allowance per month or per 4 weeks €

Net salary excluding holiday allowance per month or per 4 weeks € Holiday allowance %

Employer's signature

I herewith declare that the aforementioned employee is employed at the aforementioned company/institution. I have completed this form truthfully

Name _____ Telephone number

Position _____ City/Town and Date _____

Signature _____ Company/institution stamp _____

You should only complete this declaration if you hold a residence permit for a specific purpose of stay and are using this application form to submit an application for a residence permit for a different purpose of stay. You must attach this declaration to your application. Please indicate below which situation(s) has/have applied to you (the permit holder), since the date on which your current residence permit was issued. This concerns changes which could have an effect your right of residency and (where appropriate) the right of residency of your family members. Attach the documentary evidence requested to your application.

- There has been no change in facts or circumstances that may affect my right of residence since the date on which my current residence permit was issued
- The person I am staying with in the Netherlands (*the sponsor*) has a new passport or identitycard.
> *Enclose copies of all pages of this document*
- The family situation of myself (*the applicant*) or of the person with whom I am staying in the Netherlands (*the sponsor*) has changed, namely:
- Marriage/registered partnership. > *Enclose a copy of the marriage certificate/deed of registered partnership*
- New relationship. > *Enclose documentary evidence or declarations*
- Dissolution of marriage/end of relationship. > *Attach documentary evidence or declarations in relation to this (this evidence must clearly show the date on which the marriage/relationship broke down)*
- Birth of a child. > *Enclose a copy of the birth certificate*
- Death of a person. > *Enclose a declaration (death certificate)*
- The income situation of myself or the person with whom I am staying in the Netherlands (*the sponsor*) has changed. > *Enclose the documents referred to in Appendix Proof of Income*
- Other, namely:

Signature foreign national**Signature representative, if applicable**

Name

Name

Place and date

Place and date

Signature

Signature

Always accompany your application with declarations and evidence. You must always inform the IND immediately of any changes in your personal situation or of the situation of the person with whom your stay that relate to our residence permit.

Only complete this declaration if you are submitting an application for a residence permit in respect of stay for religious or ideological purposes. Submit the completed and signed declaration with your application.

V-number

The undersigned,

Surname as stated in passport or identity card

First names Male Female

Street Number

Postcode City/Town

Date of birth Place of birth

Country of birth Nationality

Herewith declares to be aware that:

- A stay will only be permitted for him/her for a definite period of time for religious or ideological purposes;

- His/her stay will only be permitted on the grounds that he/she resides at the religious or ideological organisation for religious or ideological purposes, and when this ceases to be the case, he/she will leave the Netherlands.
- He/she is not permitted to engage in any other activities whilst in the Netherlands, other than those permitted for the purpose of stay.

This declaration must be signed by him/her before the intended residence permit can be granted.

City/Town and Date

Signature

You are required to have passed the civic integration examination, as referred to in Article 13 of the Civic Integration Act, if you are at least 18 years of age, but have not yet reached the age of 65. You may be exempted in some circumstances, for example on the basis of diplomas or other documents. Indicate which situation applies to you. Submit the proof requested together with your application.

- You have passed the civic integration examination**
 - A certified copy of the civic integration diploma of the Civic Integration Act.
- You hold the Belgian or Luxembourg nationality**
- You are younger than 18 or aged 65 years or over**
- You lived at least eight years in the Netherlands during the age of compulsory school attendance**
 - An extract (containing historical address details) from the Municipal Administration (GBA), which demonstrates that you, from the age of 5 to 16, resided at least 8 years in the Netherlands.
- You are, for medical reasons, permanently unable to take the civic integration examination**
 - A letter from the Mayor and aldermen which states that you are permanently unable to pass the civic integration, due to a psychological or physical impediment or a mental handicap; or
 - Medical advice issued by an independent physician designated by the Mayor and aldermen. The State Secretary of Justice will, pursuant to this advice, assess whether you are permanently unable to pass the civic integration examination due to a psychological or physical impediment or as a result of a mental handicap.
- You hold one of the following documents, diplomas or certificates to which exemption from the civic integration examination applies**

Note! If it concerns a diploma awarded outside the Netherlands, the diploma or certificate has to be provided with an apostille stamp. In some cases you will have to enclose a list of marks as well. This is only necessary if a passing mark for the subject Dutch is required.
Submit with your application one of the following additional items of evidence and documents (check as appropriate)

- A letter from the Mayor and aldermen, which states that the Mayor and aldermen, due to efforts you have demonstrably made, have determined that it is reasonably impossible for you to pass the civic integration examination;
- A document entitled 'abridged exemption test' of the Civic Integration Act issued by the Information Management Group (IB Groep) in the event of manifest integration;
- A certified copy of a diploma of, for example, a university, Higher Professional Education (HBO), Senior Secondary Vocational Education (MBO), University Preparatory Education (VWO), Senior General Secondary Education (HAVO), Junior General Secondary Education (MAVO) or Preparatory Secondary Vocational Education (VMBO). You have such a diploma if the diploma, for example, states: University Education Act, Secondary Education Act, Adult and Vocational Education Act or the Part-Time Vocational Education Act
- A certified copy of a state examination diploma of the 'Dutch as a Second Language' (programme I or II);
- A certified copy of a school diploma obtained in Belgium or Surinam. The education must have been provided in Dutch. You also need to have acquired a passing mark for the subject of Dutch. The level of the education must be higher than primary school or the diploma must be based on an act. The act need not be an education act;
- A certified copy of a diploma, certificate or other document, obtained in Dutch-language education on the Netherlands Antilles or Aruba, provided a passing mark was obtained for the subject Dutch. It concerns the following diplomas: MAVO, HAVO, VWO, LBO, MBO, Diploma Higher Professional Education and Diploma Scientific Education;
- A certified copy of a diploma of the European School of the European Baccalaureate. You are required to have followed the subject of Dutch as first or second language. You are also required to have obtained a passing mark for the subject of Dutch;

- A certified copy of a certificate of the International Baccalaureate Middle Years Certificate or an International General Certificate of Secondary Education or an International Baccalaureate. You also need to have acquired a passing mark for the subject of Dutch;
- A certified copy of the Naturalisation Test Certificate with the note that you possess the required knowledge of the Dutch language;
- A certified copy of the Certificate as referred to in Article 13 (2) of the Civic Integration Act for Newcomers. A declaration from the Regional Training Centre (ROC) is provided with the above. It should state that you have achieved the following levels for Dutch as a Second Language:
 - level 2 for the components "Listening" and "Speaking"; and
 - level 1 for the components "Reading" and "Writing"; and for the subject Social Orientation;
 - the level set out in Article 11(1) part b of said Act; or
 - a score in the MO Profile Test of at least: 85%, if the test was taken before 1 September 2001, or 80% if the test was taken after 31 August 2001;
- A certified copy of a Settled Immigrant Civic Integration Certificate stating that the foreign national has obtained:
 - level NT2 2 for the components "Listening" and "Speaking"; and
 - level NT2 1 for the components "Reading" and "Writing";
- The decision of the Mayor and aldermen that, in application of Article 5(2) of the Civic Integration Act for Newcomers, it has been decided not to establish a civic integration programme;
- A decision that a civic integration programme will not be established, because the examination as referred to Article 5(4) in the Civic Integration Act for Newcomers, has been passed;
- The document showing that you, pursuant to Article 4 of the Naturalisation Test Decree, are, or were, not required to pass the naturalisation test (medical circumstances/efforts made).
- Otherwise. You wish to apply for a change of your purpose of stay to continued residence and you did not pass the civic integration examination and you do not qualify for one of the aforementioned grounds for exemption.**

Submit with your application one of the following additional items of evidence and documents (check as appropriate)

- There are special and individual circumstances. You wish to qualify for continued residence without having passed the civic integration examination. This only applies if you cannot be expected to have passed the civic integration examination. Attach a separate letter explaining why this is not possible for you. Enclose this letter and as many items of evidence and documents as possible with your application.
- You cannot reasonably be expected, despite efforts made, to pass the civic integration examination, because of the fact that:
 1. you are illiterate in your own language and the Dutch language; and because of
 2. your age and other circumstances, which result in a situation whereby it cannot be expected that you (as yet) will learn to read and write in the Dutch language within a period of five years.

In such cases you will have to submit a declaration from the Amsterdam ROC containing the advice (pursuant to a so-called 'feasibility study') that you - as a result of being illiterate - possibly combined with limited educational skills - are not able to pass the civic integration examination within a period of five years. You will also have to submit a document, which shows that you passed the Spoken Dutch Test at A2 level, to demonstrate that you can speak and understand the Dutch language at the A2 level. For more information, please visit www.ind.nl.

In order to obtain a residence permit, you (or the person whom you represent) must be prepared to undergo a tuberculosis examination and, if necessary, treatment for tuberculosis. If you complete the Declaration of Intent for a Tuberculosis Examination and submit it to the Immigration and Naturalisation Service (IND) together with your application (and if you also meet all other conditions), the IND will grant you a residence permit as soon as possible. You will be granted this permit on the specific condition that you actually undergo a tuberculosis examination within three months. Failure on your part - despite your signing of this Declaration of Intent - to undergo a tuberculosis examination within the three-month period following the issuance of a residence permit may result in cancellation of the granted permit.

You must schedule an appointment with the Municipal Health Service (GGD) to undergo the tuberculosis examination. You must bring the Referral Form, completed as much as possible (Section A), to your appointment. Please complete the Referral Form before you make an appointment with the GGD. For information about the GGD, you can also visit the website: www.ggd.nl. The completed form, signed by the GGD to demonstrate that you have undergone a tuberculosis examination, must be received by the IND from the GGD within three months after the date on which the application for a residence permit was filed.

The examination requirement does not apply to citizens of the following countries: EU or EEA Member States, Australia, Canada, Israel, Japan, Monaco, New Zealand, Surinam, the United States of America, and Switzerland (including Liechtenstein). Also the examination requirement does not apply if you hold a valid residence permit for an EEA Member State, an EU Member State or Switzerland, or if you hold an EG residence permit for long-term residents issued by another EU Member State or if you are a family member of a long-term resident and you have already been admitted to another EU Member State as a family member of such long-term resident.

> *The foreign national (the applicant) completes this section below (section A)*

V-number Application for residence permit for the purpose of work, traineeship, work experience or study? Yes No

Did you enter the Netherlands with without a valid provisional residence permit (mvv)? *(tick as applicable)*

The Minister of Justice hereby requests the Director of the Municipal Health Service (GGD) to examine the person identified below for tuberculosis (of the respiratory organs) pursuant to the Aliens Act Implementation Guidelines.

Personal details of foreign national to be examined (the applicant)

Surname as stated in passport or identity card

First names

Male Female

Street

Number

Postcode City/Town

Marital status

Date of birth Place of birth

Country of origin

Nationality

Type and number of passport or identity card

I am the spouse registered partner of *(tick as applicable)*

Surname as stated in passport or identity card

First names

Male Female

Street

Number

Postcode City/Town

Nationality

> *The foreign national (the applicant) brings this form to the appointment with the Municipal Health Service (GGD).*

In order to obtain a residence permit, you (or the person whom you represent) must be prepared to undergo a tuberculosis examination and, if necessary, treatment for tuberculosis. If you submit this Declaration of Intent for a Tuberculosis Examination to the Immigration and Naturalisation Service (IND) together with your application (and if you also meet all other conditions), the IND will grant you a residence permit as soon as possible. You will be granted this permit on the specific condition that you actually undergo a tuberculosis examination within three months. Failure on your part - despite your signing of this Declaration of Intent - to undergo a tuberculosis examination within the three-month period following the issuance of a residence permit may result in cancellation of the granted permit.

Submit the completed and signed Declaration of Intent together with your application before you make an appointment with the Municipal Health Service (GGD). By signing this declaration, you declare that you are prepared to undergo a tuberculosis examination and, if necessary, treatment for tuberculosis. You must bring the Tuberculosis Examination Referral Form, completed as much as possible (Section A), to the appointment with the GGD.

The examination requirement does not apply to citizens of the following countries: EU or EEA Member States, Australia, Canada, Israel, Japan, Monaco, New Zealand, Surinam, the United States of America, and Switzerland (including Liechtenstein). Also the examination requirement does not apply if you hold a valid residence permit for an EEA Member State, an EU Member State or Switzerland, or if you hold an EG residence permit for long-term residents issued by another EU Member State or if you are a family member of a long-term resident and you have already been admitted to another EU Member State as a family member of such long-term resident.

V-number Application for residence permit for the purpose of work, traineeship, work experience or study? Yes No

Personal details of foreign national to be examined (the applicant)

Surname as stated in passport or identity card

First names Male Female

Street Number

Postcode City/Town

Marital status

Date of birth Place of birth

Country of origin Nationality

Type and number of passport or identity card

I am the spouse registered partner of (tick as applicable)

Surname as stated in passport or identity card

First names Male Female

Street Number

Postcode City/Town

Nationality

I hereby declare that I am prepared to cooperate in the tuberculosis examination and, if necessary, to undergo treatment for tuberculosis. I am aware of my obligation to undergo a tuberculosis examination within three months after the date on which the application for a residence permit was filed. Failure on my part to comply with this requirement will have consequences for my right to stay in the Netherlands.

| | |
|---|--|
| Signature of foreign national | Signature of legal representative if applicable |
| Name <input type="text"/> | Name <input type="text"/> |
| City/Town and date <input type="text"/> | City/Town and date <input type="text"/> |
| Signature <input type="text"/> | Signature <input type="text"/> |

Have this declaration completed in full and signed by your treating physician if the situation applies to you. If you have more than one treating physician, please make copies of this annex so that each doctor can complete and sign a copy. Enclose the completed and signed declaration with your application.

This form features a number of questions with regard to the medical situation of the foreign national named by you below. Your answers may be used by the foreign national as proof that there are medical facts that may be important in the assessment of his/her application for a residence permit. When answering these questions, you are not asked to assess whether or not the conditions in respect of the granting of a residence permit have been met. You are simply required to provide factual information in plain terms that can be understood by people who are not doctors. The non-medically qualified officials from the Aliens Police and the Immigration and Naturalisation Service (IND) will not use your declaration as the basis for forming an independent medical opinion, but will seek advice from the independent doctor at the Medical Advice Bureau (BMA) of the IND. The BMA will then approach you with the specific written consent of the foreign national.

The undersigned, medical care provider,

Name _____ Telephone number

Professional title _____

BIG registration number NIP registered? Yes No

Street _____ Number

Postcode City/Town _____

hereby declares that the following foreign national,

Surname as stated in passport or identity card _____ Male Female

First names _____ Date of birth

Place of birth _____ Nationality _____

Street _____ Number

Postcode City/Town _____

is currently receiving active medical treatment from him/her.

Does the foreign national have (one or more) medical complaints? Yes No

What is the nature of these complaints?

Is the foreign national currently receiving active medical treatment for these complaints? Yes No

If so, when did this medical treatment commence?

And when is the treatment expected to be finished?

Signature of the doctor

City/Town _____
and Date _____ Signature _____

Only complete this declaration if you are applying for a residence permit for the purpose of stay:

- as a child aged 15 years or over with a parent
- as an au pair
- within the context of an exchange via a private exchange organisation

Enclose the completed and signed declaration with your application.

V-number

I, the undersigned

Surname as stated in passport or identity card

First names

Male Female

Date of birth

Place of birth

Country of origin

- declare that I am unmarried and that I have never been married nor have I entered into a registered partnership before.
- declare that after dissolution of my marriage to

name of former spouse

did not remarry (or enter into a registered partnership).

- declare that after dissolution of my registered partnership with

name of former registered partner

did not remarry (or enter into a registered partnership).

- declare that I am not responsible for the care of any children.

I am aware that completing this declaration untruthfully may have consequences for the right of residence.

Signature

City/Town

and Date

Signature

**Only complete this declaration if you are applying for a residence permit in respect of residence with your unmarried partner.
Enclose the completed and signed declaration with your application.**

V-number

The foreign national (the applicant)

Surname as stated in passport or identity card

First names Male Female

Street Number

Postcode City/Town

Marital status

Date of birth Place of birth

Country of origin Nationality

hereby declares,

1. that with effect from he/she has had an exclusive relationship with the co-undersigned and, to this end, runs a joint household and actually cohabits at the above address,
2. that he/she shall immediately notify the Immigration and Naturalisation in the event of the termination of his/her exclusive relationship with the co-undersigned, and
3. that he/she shall also notify the Immigration and Naturalisation Service of any other important changes in this regard.

The sponsor (the partner)

Surname as stated in passport or identity card

First names Male Female

Street Number

Postcode City/Town

Marital status

Date of birth Place of birth

Country of origin Nationality

hereby declares that the undersigned is his/her life partner, and that he/she has run a joint household and actually cohabited with this person at the abovementioned address with effect from:

Signature

Completed truthfully,*

| | | |
|-----------------------|--------------------------------------|-----------------------------|
| <input type="text"/> | <input type="text"/> | <input type="text"/> |
| City/Town and Date | Signature of the foreign national | Signature of the sponsor |

* Completing a declaration of relationship untruthfully is an offence and will be reported at all times.

**Only complete this declaration if you are applying for a residence permit in respect of residence as an au pair.
Enclose the completed and signed declaration with your application.**

The undersigned, hereinafter referred to as au pair and host family, declare the following:

- The au pair and host family are aware that residence as an au pair in the Netherlands is granted only if:
 - at the time of application the au pair is at least 18 years of age, but younger than 26;
 - the au pair has not previously resided in the Netherlands on the basis of a residence permit. This does not apply if the au pair is merely applying for a change of host family;
 - the au pair, if required, holds a valid authorisation for a temporary stay;
 - the au pair did not have a previous employment relationship with the host family in another country;
 - all costs arising from the au pair's stay in the Netherlands (including the costs of adequate health insurance and the costs associated with the au pair's departure, whether enforced or not) will be borne by the host family, who have signed an *sponsor declaration annex* to this effect;
 - the host family is able to bear the costs and it is assumed they can if it is shown that, for the intended period, the host family has an independent income equal to at least the applicable social assistance benefit level for a family within the meaning of the Work and Assistance Act (WWB) plus the social assistance benefit level for single people aged 21 and over within the meaning of the WWB;
 - the au pair will undergo a tuberculosis test, if required;
 - the au pair does not present a risk to public order or national security;
 - the au pair is unmarried and not responsible for the care of dependent family members.
- The au pair will be allowed to stay with the host family for a period not exceeding one year, counting from the date of entry into the Netherlands, as long as the au pair holds the required residence permit and meets the applicable conditions during his/her stay. The term of validity of the residence permit will not be extended after this year and the au pair must leave the Netherlands at that time.
- The au pair will be staying in the Netherlands in order to become acquainted with Dutch culture and society and the host family will give the au pair the opportunity to do so (in the form of leisure time). The host family accepts the aforementioned financial responsibility for the au pair's stay. In addition, the host family offers the au pair free board and lodging and a mutually agreed monthly sum in allowance.
- In return for the facilities provided, the au pair will provide assistance in the host family's household only and/or assistance in the care of any children in that family. This reciprocal service may not have the character of work for which a work permit (TWV) is required within the meaning of the Labour Act of Aliens (Wav). This means that the au pair may only carry out those activities for which an alternative is available in his/her absence at all times. The supportive character of the work also means that the au pair is not solely responsible for household tasks excluding the responsibility of any members of the host family. After all, the au pair is staying with the host family on the basis of equality (with the family members). In addition, the supportive character of the work means that the au pair may not work more than 30 hours per week. The distribution of these 30 hours over the week is left up to the individuals concerned, on the understanding that the au pair will in any case not work more than eight hours per day (including baby-sitting in the evenings) and has a minimum of two days off per week.
- If the host family requires the au pair to carry out work for which a work permit is compulsory pursuant to the Wav, the host family is committing an offence, and the relevant authorities will be notified accordingly. By virtue of the limitations on the basis of which residence is granted, it is expected that the au pair, and/or the host family, will notify the Aliens Department if it becomes apparent that the stay serves a purpose other than originally intended. In the context of the supervision of foreign nationals, the Aliens Department can visit the au pair and/or host family or summon the au pair and/or host family to an appointment at their office, either with a specific reason or at random, to check on their compliance with the agreements made.

The au pair**Both heads/the head of the family**

Surname and

1) Surname and

first name(s)

first name(s)

Place and date

2) Surname and

of birth

first name(s)

Address and City/Town

V-number

of the host family

City/Town

Nationality

and Date

City/Town

and Date

Signature 1)

Signature

Signature 2)

Complete this agreement as comprehensively as possible together with your host family if you are applying for a residence permit as an au pair. Please enclose this agreement with your application.

The agreement between au pair and host family (hereinafter: the agreement) was concluded on (date) (d d) (m m) (y y y y) between

the parties: the foreign national who will be residing in the Netherlands for one year, (name)

born on (date), (d d) (m m) (y y y y) hereinafter referred to as 'the au pair', and the family that will be providing this foreign

national with board and lodgings, (name(s) head(s) of family)

born on (date) (d d) (m m) (y y y y) hereinafter referred to as 'the host family', residing at, (street, number, postcode, city/town)

to be contacted on (telephone number) () The au pair and the host family shall be jointly referred to as the

Parties. Mediation between the Parties was carried out by (name of office or organisation*)

(*Naturally this must only be completed if mediation has taken place)

Preamble

The Parties have recently exchanged information. The au pair has expressed a desire to learn about Dutch society and culture, for a period of one year, by means of residing as an au pair with a Dutch host family. The host family has expressed a wish to provide the au pair with access to facilities, in exchange for which the au pair will carry out light domestic work for the host family. The au pair has (in consultation with the host family, which will act as his or her sponsor) submitted an application for a residence permit for this purpose. The agreement (signed by the Parties) shall be taken into consideration in the assessment of the abovementioned application and must therefore be submitted together with the application. The au pair and the host family have taken cognisance of the content of the declaration of awareness (au pair) annex and signed and submitted the declaration.

The au pair and the host family therefore agree as follows

Article 1 - week schedule

The au pair shall be permitted to work no more than eight hours per day, up to a maximum of 30 hours per week, in exchange for board, lodging and an allowance. The au pair shall be entitled to no less than two free days, as well as two free evenings per week. The au pair shall only be permitted to carry out light domestic work. Examples of this are tidying up the nursery, washing and ironing the children's clothes, preparing light meals, baby-sitting and occasionally running errands. The Parties hereby undertake to abide by these rules. To this end, the Parties have jointly completed the table on the reverse of this annex (weekly schedule and stand-in).

Article 2 - stand-in

The au pair shall function as an equal member of the family. This means that the au pair shall not be permitted to carry out any work for which he or she is indispensable. The host family hereby promises that the au pair shall not be solely responsible for the (light) domestic work or for taking care of the children, and that (in the absence of the au pair) there is or shall be alternative help or a baby-sitter available at all times. The host family shall use the table (weekly schedule and stand-in) on the reverse of this annex to indicate which family member will be or is able to stand in for the au pair on which day.

Article 3 - cultural exchange

The purpose of the au pair scheme is to operate as a cultural exchange. This means that the au pair will take part in a number of leisure activities during his or her stay. These activities may include following a course, learning a language, going on outings with the host family and taking part in organised excursions (with other au pairs or otherwise). In any event, the au pair and the host family shall undertake to organise the following five activities.

1. _____
2. _____
3. _____
4. _____
5. _____

Article 4 - personal allowance

The au pair shall be entitled to remuneration in respect of the work that he or she carries out for the family. This remuneration shall take the form of a personal allowance and shall not take the form of a salary, as the au pair is not permitted to carry out any work within the meaning of the Labour Act for Aliens [Wet arbeid vreemdelingen, Wav]. The allowance must total no more than € 340 per month.

The host family hereby promises to pay the au pair a sum of € , per month

Article 5 - validity

This agreement shall be valid from the time of signature and shall remain in force until such time as the period of validity of the au pair's residence permit expires.

Article 6 - au pair information line**

The au pair shall have the opportunity to report complaints with regard to his or her stay in the Netherlands to the au pair information line. Depending on the type of complaint, these shall subsequently be passed on to the police or the Health and Safety Inspectorate, or to both authorities. The information line is not intended for the purpose of reporting physical and/or psychological abuse. The host family shall also be entitled to contact the information line.

(* The information line has been temporarily brought under the management of the IND. The number of the information line is: 070 779 48 88)

Article 7 - Disputes clause

Dutch law shall apply to this agreement. The court shall be competent to resolve any disputes arising from the interpretation of this agreement.

Table week schedule and alternative

| Weekly activities | Light domestic work (enter the number of hours) | Taking care of the children (enter the number of hours) | Free time (place a cross against the days that the au pair will have free) | Stand-in (enter the name of the family member who will act as a stand-in) |
|-------------------|--|--|--|---|
| Sunday | <input type="text" value="00"/> | <input type="text" value="00"/> | <input type="text"/> | <input type="text"/> |
| Monday | <input type="text" value="00"/> | <input type="text" value="00"/> | <input type="text"/> | <input type="text"/> |
| Tuesday | <input type="text" value="00"/> | <input type="text" value="00"/> | <input type="text"/> | <input type="text"/> |
| Wednesday | <input type="text" value="00"/> | <input type="text" value="00"/> | <input type="text"/> | <input type="text"/> |
| Thursday | <input type="text" value="00"/> | <input type="text" value="00"/> | <input type="text"/> | <input type="text"/> |
| Friday | <input type="text" value="00"/> | <input type="text" value="00"/> | <input type="text"/> | <input type="text"/> |
| Saturday | <input type="text" value="00"/> | <input type="text" value="00"/> | <input type="text"/> | <input type="text"/> |

Signature

Drawn up in triplicate (the Parties and the IND each receive a copy)

City/Town and Date

Signature contract

party au pair

Signature contract

party (head(s)) of the host family

Only complete this declaration if you are applying for a residence permit in respect of residence as a spiritual leader/teacher of religious knowledge. Enclose the completed and signed declaration with your application.

Surname as stated in passport or identity card _____

First names _____

Male Female

Street _____

Number _____

Postcode _____

City/Town _____

Date of birth _____

Place of birth _____

Country of origin _____

Nationality _____

I hereby declare that I am aware of the fact that:

1. I shall be permitted to reside in the Netherlands temporarily in order to carry out activities as a spiritual leader or teacher of religious knowledge for:

2. I shall only be permitted to reside in the Netherlands for the duration of these activities.

3. I must leave the Netherlands once my activities have been completed.

4. During my stay in the Netherlands, I shall not be permitted to carry out any other work.

Signature

I have completed this form truthfully*

City/Town _____

and Date _____

Signature _____

* Completing a declaration of awareness (spiritual leader/teacher of religion knowledge) untruthfully is an offence and will be reported at all times.

Only complete this declaration if you are applying for a residence permit for the purpose of stay:

- with your unmarried partner
- with your child
- as a foster child
- as a family member (other than child/parent)
- to visit family
- for study purposes
- as an au pair
- as the dependent family member of someone who works for an International Organisation and who himself or herself does not have sufficient means of existence

Enclose the completed and signed declaration with your application.

The undersigned shall act as a guarantor for any costs incurred by the State and other public bodies as a result of the foreign national's stay in the Netherlands for a period of five years. This guarantee will be seen as having expired in the event that sufficient assurance has been provided in another form, the foreign national has left the Netherlands, has been issued a residence permit under other restrictions, or has become a Dutch citizen. In addition, the undersigned declares that any costs, these not being social assistance costs, incurred by the State and other public bodies as a result of the foreign national's stay in the Netherlands, including the costs associated with travel by the foreign national to a location outside of the Netherlands to which he or she is guaranteed access, can be recovered from the guarantor to an annual maximum amount of € 5000. In addition, the undersigned declares that he or she is aware of the fact that, if the foreign national is in receipt of benefits pursuant to the Work and Social Assistance Act, the costs incurred in benefits paid to the foreign national (in proportion to the amount of the benefits applicable at that time according to the standard amount stipulated by the Work and Social Assistance Act, in addition to the aforementioned annual amount of € 5000) shall be recovered from the guarantor.

Details of foreign national

Surname as stated in passport or identity card

First names

Male Female

Date of birth

(d d) (m m) (j j j j)

V-number

(X X X X X X X X)

Details of guarantor

Name

Street

Number

(X X X X)

Postcode

(X X X) (X)

City/Town

Date

(d d) (m m) (j j j j)

Signature

If you are married or are in a registered partnership please have your (registered) partner sign the declaration to indicate his or her agreement.

Name partner

Signature

Attach a copy of your guarantor's and his/her partner's valid identity papers to your application if they are both Dutch citizens. If one of the above individuals is a national of another country then attach a copy of his or her valid passport, identity card or any other document satisfactorily establishing nationality in which his or her residence permit has been entered or a copy of the front and back of the residence permit. If the guarantor is someone other than your sponsor, attach a copy of the guarantor's valid identity papers. This is not necessary if the sponsor is completing and signing this guarantor's declaration on behalf of an organisation or institution.

**Only complete this declaration if you are applying for a residence permit for exchange purposes.
Enclose the completed and signed declaration with your application.**

The undersigned, in his or her capacity as representative of an exchange organisation, hereby guarantees that, with a view to the residence in the Netherlands of the foreign national named below within the context of the individual exchange programme, the following, cumulative conditions will be met:

- the foreign national is at least 15, but has not yet reached the age of 26;
- will hold a valid passport for the duration of his or her stay;
- has not previously resided in the Netherlands on the basis of a residence permit;
- has not previously been in the employment of the host family abroad;
- is unmarried and does not have a duty of care in respect of dependent family members;
- does not constitute a risk to public order or national security;
- will undergo a tuberculosis test (if applicable).

The organisation shall act as a guarantor for:

- any costs arising from the foreign national's stay in the Netherlands and his or her departure (*forced or otherwise*) from the Netherlands;
- any costs in relation to the taking out of an adequate health insurance policy as well as an insurance policy in respect of statutory liability;
- the immediate disclosure of any changes (*e.g. of address or of the host family*) to the Aliens Police and the Immigration and Naturalisation Service;
- the fact that the foreign national shall not be permitted to carry out paid work or that any voluntary work shall not be performed without a work permit (for non EU subjects) first being issued;
- that the foreign national will leave the Netherlands at the appropriate time, and under no circumstances later than one year from the date on which he or she entered the Netherlands.

Details of foreign national

Name

Date of birth

(d d) (m m) (y y y y)

Nationality

Details of exchange organisation

Name organisation

City/Town

Name contact person

Position

City/Town

and Date

Signature

Only arrange for this declaration to be completed and signed by an accountant if you are applying for a residence permit and you or your sponsor have an income as an independent entrepreneur. Enclose the declaration, completed and signed by your accountant, with your application. *Please note: the IND may verify the accuracy of any information that you provide with regard to income, employment and benefits with another government agency (e.g. the Netherlands Employees Insurance Agency (UWV) or the Tax and Customs Administration).*

V-number

This form incorporates a number of questions with regard to the income of a foreign national or of an individual who has an interest in the granting of a residence permit to a foreign national. Your answers will be used to establish whether the person in question has sufficient, long term and independent, means of existence within the meaning of the Aliens Act 2000.

The undersigned, an accountant,

Professional title Tax Advisor from the Netherlands Tax Consultants Association Tax Advisor from the Dutch Federation of Tax Advisors
(tick as applicable) Chartered accountant Accounting consultant NOAB Advisor Other, namely

BECON number Tax and Customs Administration

Telephone number

Street

Number

Postcode

City/Town

hereby truthfully declares that,

Surname as stated in passport or identity card

First names

Date of birth

Place of birth

Nationality

Street

Number

Postcode

City/Town

Name of the company

Street

Number

Postcode

City/Town

Chamber of Commerce Registration Number

has acquired income for business activities in accordance with the information provided on the reverse of this declaration.

Notes on the reverse of this declaration

Note 1

A company's profit during the financial year that has closed or the current financial year is calculated by deducting the total operating costs from the total operating income. The income and costs must be calculated in accordance with generally accepted commercial concepts. The following should also be pointed out in this regard. If the financial year has not yet closed, calculations of the monthly profit must be based on the so-called 'permanence'. This means that both the operating income and costs must be attributable to the relevant period. If the company is a partnership, a commercial partnership or a limited partnership, the profit shall be subsequently distributed amongst the partners or associates.

Note 2

With this fixed reduction of 20%, harmonisation is sought with the Work and Social Assistance Act. If you are of the opinion that the actual net income is higher than the amount calculated according to this method, you have the option to demonstrate the actual net income yourself on the basis of a declaration from a Chartered Accountant, an Accounting Consultant, an advisor of the Dutch Association of Accountancy and Tax Experts (NOAB), a tax advisor from the Dutch Federation of Tax Advisors, a tax advisor from the Netherlands Tax Consultants Association or an accountant with a BECON number from the Tax and Customs Administration.



INVULLEN IN BLOKLETTERS COMPLETE IN CAPITAL LETTERS

Voorna(a)m(en) en achternaam

First name(s) and surname

Straat

Street

Nummer

Number

Postcode

Postcode

Plaats

City/Town

Geboortedatum

Date of birth

Nationaliteit

Nationality

V-nummer

V-number

De pasfoto

Onder aan deze pagina moet u een nieuwe, nog niet eerder gebruikte pasfoto van uzelf plakken. Als de aanvraag bedoeld is voor uw kind, dan moet u een nieuwe, nog niet eerder gebruikte pasfoto van uw kind plakken. Uw pasfoto moet voldoen aan de Nederlandse paspoorteisen.

Laat daarom altijd een nieuwe pasfoto maken door een beroepsfotograaf die bekend is met de eisen die in Nederland aan pasfoto's worden gesteld. Als uw pasfoto niet aan de Nederlandse paspoorteisen voldoet, kan er geen verblijfsdocument aan u worden uitgereikt. Het is dus belangrijk dat u een goede pasfoto meestuurt.

The Passport Photo

Stick a new and unused passport photo on the designated frame at the bottom of this page. If the application is meant for your child, please use a new and unused passport photo of your child.

Your passport photo has to meet the Dutch passport requirements.

Always have your passport photo made by a professional photographer who is acquainted with the Dutch passport requirements. No residence document can be issued to you if your passport photo does not meet the Dutch passport requirements. It is therefore very important to supply a good passport photo with this form.

Hoe plakt u de foto op dit formulier?

- Trek het niet-plakkende vel papier los, begin bij de pijl;
- Leg uw foto recht op het grijze kader;
- Plak de foto en druk stevig aan;
- Zet uw handtekening in het vak linksonder. Doe dit met een pen met een donkere kleur inkt, het liefst zwarte inkt. Als uw handtekening niet duidelijk is, kan geen verblijfsdocument worden gemaakt.

How to append a photo to this form?

- Pull away the paper cover, start at the arrow;
- Place your photo straight on the grey area below;
- Tightly press the photo on the paper;
- Place your signature within the frame on the lower left side. Use a pen with dark, preferably black ink. If your signature is not clearly visible, a residence permit can not be created.

Handtekening

Signature

Plak hier uw
pasfoto
Your passport
photo here

